



LANGARA COLLEGE

MINUTES Langara Council Meeting Held on Tuesday, April 15, 2003 Room B201, 0930 Hours

Members:

Linda Arnold
Barrie Brill
Christina Chow
Deanna Douglas
Rob Dykstra
Martin Gerson
Marg Heldman
Linda Holmes, Chair
Ken Jillings
Carolyn Klassen
Terry Kornutiak
Anne MacMillan (absent)

Ken MacMillan (absent)
Verna Magee Shepherd
Pam Novak-Cawley
Therese Paradis
David Pepper
Doug Soo
Dennis Steeves
Gloria Swadden
Lawrence Warren (absent)
Nancy Wickham
Jason Young
Marion Dutcher (Recorder)

Guests:

Laura Cullen
Shirley Kamerling-Roberts
Brian Pendleton (regrets)

1. REVIEW OF AGENDA

The agenda was approved with the following addition:

4. All College Forum: Thursday, April 30, 2003

2. REVIEW OF MINUTES AND BUSINESS ARISING

a. Draft Minutes of the Meeting held Tuesday, March 18, 2003

It was moved by K. Jillings; seconded by D. Steeves

**THAT the minutes of the Langara Council meeting held on Thursday,
March 18, 2003, be approved.**

Carried

- 2003/2004 Budget

D. Douglas had advised Langara Council members by e.mail that, at its meeting on March 27, 2003, the College Board had approved the 2003/2004 Operating Plan which is now in place.

b. Langara College Strategic Plan

L. Holmes advised that amendments had been made to an earlier version of the Strategic Plan as a result of responses from Langara Council members. Attention was drawn to amendments in the sixth paragraph of the Introduction regarding the strategic

direction for the College over the next ten years. Also included are the opportunities and challenges for the coming two years which are addressed by the 2003-05 specific plan.

Discussion followed on the following areas: the strategic direction for the College over the next ten years; the learning environment relative to additional specialized learner assistance; quality educational services identified by Langara students being below the system average will be addressed; employee recognition policy and areas of skill enhancement.

The following wording amendments were made to the document:

Employees:

2. ***“In a manner consistent with collective agreements,*** the head of each department will work with department employees to identify areas for skill enhancement”

Educational Offerings:

5. “Upgrading courses that address the learning needs of, ***nurses trained in countries other than Canada,*** thus enabling them to apply to write the Registration Exams, ...”

It was moved by K. Jillings; seconded by D. Steeves

THAT Langara Council agrees to the Langara College Strategic Plan, 2003-2005, as amended. **Carried**

c. Policy – Copyright Ownership – Revised Draft

L. Holmes advised that the last policy related to copyright, the draft Copyright Ownership Policy was back for consideration following revision of Section 5. and Section 8. by the Deans of Instruction and Director of Library Contract Services.

M. Gerson noted that the previously discussed objectives, strategies and concerns had been reflected in the current revision. In particular, he noted that concerns related to the ownership of copyright for works created by Langara employees using College time, services and materials, unless otherwise agreed upon in advance of publication, or exempted in a collective agreement, had been addressed in Section 5.1 – 5.

It was moved by M. Gerson; seconded by L. Arnold

THAT Policy B5004 – Copyright Ownership, as presented, be approved.

- During discussion, questions, clarification and comments were made relative to:
a definition of specific amounts of College services, i.e. release time, educational leave, professional development time with respect to separate or joint copyright ownership
- works produced by students using College resources and materials.

It was emphasized that the policy related to College employees, and it was suggested that the issue of works produced by students should be referred to the Dean of Student and Education Support Services for discussion with the Student Advisory Council, if appropriate

ACTION: V. Magee Shepherd

The vote was called on the Copyright Ownership motion and it was declared

Carried

3. Action Items

a. Policy E3002 – Bursaries

S. Kamerling-Roberts introduced draft Policy E3002 – Bursaries, indicating that the policy had been developed to provide guidelines for the Financial Aid Department to assist students who may experience difficulty completing their college studies without some non-repayable emergency cash assistance.

During discussion, attention focused on the following:

- subsection 8.2 where students must be enrolled in six or more credits – does include part-time students or Continuing Studies part-time students
- need to include a subsection 5.8 stating that “with respect to Continuing Studies bursaries, there may be special requirements as defined by the Continuing Studies area”: criteria would have to be submitted to the Foundation for the distribution of awarded funds
- subsection 5.6 relative to bursary awards not issued to students in debt to the College, i.e. tuition, and/or on student loans, and the debate around the awarding of a bursary when a portion of it is returned to the College for tuition debt payment as an equal priority with other living expenses
- it was suggested that 5.6 might be replaced by the following statement:
 - “...Bursary funds will be given to students who have demonstrated that they have made judicious use of the funds available to them, and now find themselves in exceptional circumstances of need.”
 - the criteria set by donors must be taken into account
 - students who do not meet criteria may not apply and may be unable to return to complete their studies
 - non-payment of tuition fees should have consequences
 - subsection 7.1, last line should be amended to read “...the award **will** be directed to satisfy the balance of the student account.”

It was agreed that the Executive Committee would discuss the issue of the length of time a student's registration would be in force when tuition fees are not paid, taking into account the practices of other institutions where student registration is terminated when the fee payment time has elapsed and they have not paid.

It was moved by L. Arnold; seconded by C. Klassen

THAT, further discussion of Policy E3002 – Bursaries be tabled, pending a recommendation from the Executive Committee on the issue of the length of time registration will be permitted for students who have not paid their fees.

Carried

ACTION: Executive Committee

One LSU representative expressed discomfort with any policy that would require students, who had not paid their tuition within the first two weeks of a semester, to drop out of school because they had to pay food, rent and books before tuition fees. The other representative felt that tuition must be paid to maintain registration.

It was noted that the Executive Committee would take into consideration the responsibilities of the College when conducting its business, tuition fee timelines and provide rationales for the recommendation.

b. Policy E3001 – Scholarships

S. Kamerling-Roberts introduced Policy E3001 – Scholarships, reviewing the definitions of different categories of scholarship. She drew attention to Section 5. – Policy, highlighting subsection 5.3 relative to part-time students, subsection 5.7 relative to the criteria of a cumulative grade point average of 3.5 or higher for a General Scholarship, subsection 7.2 relative to student award recipient College debt of \$100 or less being directed to the College to offset such debt, and subsections 8.1 and 8.9 procedures.

During discussion, the following queries and comments were noted:

- need for annual publication of scholarship winner recognition in the general community – to celebrate student excellence with the suggestion that consultation should occur with the Communications Department to consider ways of recognizing scholarship recipients, eg. names listed on the College website, annually or as recipient graduates, including considerations relative to FOIPOP and subsection 3.1
- clarification of section 5.6 relative to the scholarship award requirement of a 3.67 GPA when enrolled in one of two previous semesters with a Langara College 12 credit minimum
- subsection 7.2 last line should be amended to read "... the award **will** be directed to satisfy the balance of the student account."

As with the discussion on the Policy regarding Bursaries, it was agreed that further discussion of Policy E3001 – Scholarships should be tabled, pending a recommendation from the Executive Committee. **ACTION: Executive Committee**

4. Information:

a. All College Forum: Thursday, April 30, 2003

D. Soo advised that a recommendation of the Reed and Associates review included the annual recognition of the College's departmental achievements and excellence through an annual All College Forum. A College community committee comprised of faculty, support staff and administrators had worked to develop the Forum to be held on Wednesday, April 30, 2003.

There being no further business, the meeting adjourned at 11:27 am.