



**Members:**

Antonella Alves  
Linda Arnold  
Lynn Carter  
Laura Cullen  
Deanna Douglas  
Jesse Embree (absent)  
Martin Gerson  
Marg Heldman  
Ken Jillings  
Terry Kornutiak  
Wendy Low

Grace Makarewicz  
Kevin Paul  
Ken Pawlak  
Brian Pendleton (absent)  
Joanne Rajotte  
David Ross, Chair  
Roger Semmens  
Doug Soo  
Chris Vincent  
Nancy Wickham

**1. REVIEW OF AGENDA**

The agenda was approved with the following addition:

4. Information Items
  - d) Strategic Planning Update

**2. REVIEW OF MINUTES AND BUSINESS ARISING**

- a) **Draft Minutes of the Meeting held on December 2, 2008**

The minutes were approved as circulated.

**3. ACTION ITEMS**

- a) **Policy D1003**

K. Jillings presented Policy D1003 – Recognition and Achievement Award attached to the agenda and highlighted the changes. Discussion ensued and K. Jillings noted that he would make the recommended changes to clarify the documentation required to support a biographical summary in Appendix 2, and present the changes at the next Langara Council meeting.

**ACTION: K. Jillings**

It was moved by K. Jillings, seconded by D. Douglas

**THAT, Policy D1003 – Recognition and Achievement Award be approved with the noted changes.**

Carried.

#### 4. INFORMATION ITEMS

##### a) Expansion of Langara Council membership

Langara Council membership will be expanded to include the Director, Information and Educational Technology Services (IETS) and the Director, International Education.

##### b) Registration 200910

The Comparative Enrolment and Application Report was distributed at the table and highlighted (a copy is attached to these minutes).

##### c) 2009-2010 Budget

The 2009/2010 draft budget summary attached to the agenda was presented and a current budget shortfall of \$2.6M was reported. Mitigation strategies were presented and there was agreement to expedite the section confirmation process to clarify sections offered to achieve increased enrolment. Enhancements will be revisited once additional budget information becomes available near the end of February.

##### d) Strategic Planning Update

A consultant has been retained to facilitate the College's Strategic Planning process and employees will be provided an opportunity to participate in this process in the upcoming weeks. A draft strategic plan should be available in May or June with a final launch in the fall.

There being no further discussion, the meeting was adjourned at 1053 hours.

## Langara College Comparative Enrolment and Application Report (Excluding Withdrawals)

Stable Day  
11-Jan-08 vs. 12-Jan-09

### ACTIVE STUDENT HEADCOUNT

	200810	200910	% Change
Arts & Sciences	5,582	6,106	9.39%
Limited Enrolment	114	119	4.39%
Career/Vocational	975	893	-8.41%
Degree	820	989	20.61%
<b>Total</b>	<b>7,491</b>	<b>8,107</b>	<b>8.22%</b>

### ACTIVE STUDENT DETAILS

	200810	200910	% Change
Full Time	5,493	5,863	6.74%
Part Time (<9 credits)	1,998	2,244	12.31%
% Full Time <sup>1</sup>	73.33%	72.32%	-1.01 <sup>2</sup>
New	839	1,049	25.03%
Returning	6,652	7,058	6.10%
% New <sup>1</sup>	11.20%	12.94%	1.74 <sup>2</sup>

### NUMBER OF REGISTRATION SECTIONS OFFERED<sup>3</sup>

	200810	200910	% Change
Arts & Sciences	565	566	0.18%
College Prep	21	23	9.52%
Career/Vocational	310	317	2.26%
Upper Level (incl. Degree)	46	46	0.00%
<b>Total</b>	<b>942</b>	<b>952</b>	<b>1.06%</b>

### AVAILABLE SEATS

	200810	200910	% Change
Arts & Sciences	18,577	18,581	0.02%
College Prep	507	547	7.89%
Career/Vocational	8,406	8,658	3.00%
Upper Level (incl. Degree)	1,129	1,354	19.93%
<b>Total</b>	<b>28,619</b>	<b>29,140</b>	<b>1.82%</b>

### DOMESTIC APPLICATIONS

	200810	200910	% Change
Arts & Sciences	1,079	1,314	21.78%
Limited Enrolment	49	49	0.00%
Career/Vocational	364	404	10.99%
Degree	916	1,202	31.22%
<b>Total Applications<sup>4</sup></b>	<b>2,408</b>	<b>2,969</b>	<b>23.30%</b>

### INTERNATIONAL APPLICATIONS

	200810	200910	% Change
Arts & Sciences	194	259	33.51%
Limited Enrolment	14	10	-28.57%
Career/Vocational	8	12	50.00%
Degree	44	72	63.64%
<b>Total Applications<sup>4</sup></b>	<b>260</b>	<b>353</b>	<b>35.77%</b>

### TOTAL SEATS TAKEN

	200810	200910	% Change
Arts & Sciences	15,701	16,509	5.15%
College Prep	460	529	15.00%
Career/Vocational	6,865	7,517	9.50%
Upper Level (incl. Degree)	927	1,100	18.66%
<b>Total</b>	<b>23,953</b>	<b>25,655</b>	<b>7.11%</b>

### SEATS TAKEN BY DOMESTIC STUDENTS

	200810	200910	% Change
Arts & Sciences	14,311	14,967	4.58%
College Prep	392	434	10.71%
Career/Vocational	6,469	7,110	9.91%
Upper Level (incl. Degree)	882	1,039	17.80%
<b>Total</b>	<b>22,054</b>	<b>23,550</b>	<b>6.78%</b>

### SEATS TAKEN BY INTERNATIONAL STUDENTS

	200810	200910	% Change
Arts & Sciences	1,390	1,542	10.94%
College Prep	68	95	39.71%
Career/Vocational	396	407	2.78%
Upper Level (incl. Degree)	45	61	35.56%
<b>Total</b>	<b>1,899</b>	<b>2,105</b>	<b>10.85%</b>

Note that the information in the *Active Student Headcount* and *Application* sections are partitioned based on the student's program. The remaining *Section* and *Seat* information is partitioned based on the Course College Code. For courses numbered 0000-2999, this code is assigned based on the course's primary target demographic. All courses numbered 3000 or higher are coded 'Upper Level' (UP), regardless of subject matter or target demographic. Keep in mind that students from one area (AS/LE/CP/DG) can take courses from multiple colleges (AS/CA/CP/UP).

### APPLICANT HEADCOUNT<sup>5</sup>

	200810	200910	% Change
Domestic	2,235	2,697	20.67%
International	234	321	37.18%
<b>Total Applicants</b>	<b>2,469</b>	<b>3,018</b>	<b>22.24%</b>

### NOTES:

- 1: Percentage of Active Students
- 2: Change in percentage points
- 3: Includes active sections only. Refers to registration units, not workload units.
- 4: *Applications* are unduplicated within Major Program Area, but if a student applied to multiple Areas, they are counted more than once.
- 5: Unduplicated headcount of potential students