



LANGARA COLLEGE

MINUTES

Langara Council Meeting
held on Tuesday, January 23, 2007
Room B201 at 0940 hours

Members:

Antonella Alves

Linda Arnold (absent)

Alan Cooper

Laura Cullen

Deanna Douglas

Martin Gerson

Jim Goard

Marg Heldman

Linda Holmes, Chair

Jim Hooton

Ken Jillings

Terry Kornutiak

Wendy Low

Kevin Paul

Ken Pawlak

Brian Pendleton

David Pepper (absent)

Lynn Scarborough (absent)

Roger Semmens

Doug Soo

Nancy Wickham

LSU representative

Guests:

Luke Blackstone

Barbara Cole

Barry Coulson

Wayne Declé

Mehdi Nathoo

K. Pawlak introduced Barbara Cole, Public art consultant and project manager with Cole Projects, who has been commissioned to develop a detailed public art plan for Langara College. This is a result of the City of Vancouver requiring a contribution be made to public art due to the rezoning in excess of 160,000 square feet for the new Library/Classroom building.

B. Cole made a presentation entitled "*Connecting Art, Education, and Community – Developing a Public Art Program for Langara College*". The presentation outlined the direction being taken for the detailed art plan for Langara College and a summary of the work completed to date. She identified five goals and objectives of the plan, presented some examples of other approaches, what costs would be associated with the various approaches, and some potential sites. She noted that the goal is to have a draft detailed art plan to the City Planners by March 2007. She identified three categories that she would like Langara Council's help in preparing the plan which includes: **providing comments and questions; providing a list as to what the College is already doing; and, identifying who some potential partners might be.** She handed each member her business card and invited them to contact her with their feedback at her email address (barbara@coleprojects.ca).

B. Cole distributed information to members identifying a website operated by the Vancouver Public Library (www.eciad.ca/thelibraryrecordings) which describes a unique art project entitled "Call Numbers: The Library Recordings" (LAIWAN) (a copy is attached to these minutes).

K. Pawlak thanked B. Cole for her presentation and it was noted that she left the meeting at 10:35 hours.

1. REVIEW OF AGENDA

The agenda was approved as circulated.

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held on December 5, 2006

It was moved by J. Hooton, seconded by L. Cullen

THAT, the Minutes of the Langara Council meeting held on December 5, 2006, be approved with the following changes:

Page 2, Section 4 a) under Enhancement List, 5th bullet, add **“A. Cooper advised that the LFA may be identifying what is done in the proposed centre as faculty work - with implications regarding the proposed budget, and L. Holmes responded that the jurisdictional matter should be discussed at the Joint Labour Management Committee”**

Page 3, Section 4 a) under Operating Capital, **“J. Hooton”** should read **“J. Goard”**

Carried.

3. CURRICULUM ITEMS

a) Education Council Meeting held December 12, 2006

L. Cullen introduced the Summary Report of the Education Council meeting held December 12, 2006, and noted that a Policy entitled “Course Credit: Special Consideration” was approved by Education Council. She noted that relative to this policy, the Nursing Department has made a request that an addition be made to the College Calendar stating that Nursing “students are not eligible to receive Deferred Standing for any practice placement experiences or for any course where skills or competencies are continually evaluated throughout the course and/or where regular attendance is required”.

L. Cullen identified the adjustment to the number of examination days for 200710 from 6 to 7 with a corresponding reduction in the number of study days. L. Cullen noted there were no items with financial implications.

It was moved by L. Cullen, seconded by M. Gerson

THAT, the summary report of the Education Council meeting held December 12, 2006, be received.

Carried.

4. ACTION ITEMS

a) 2007-08 Budget

D. Douglas noted that a recommendation to increase tuition fees 2% for Domestic and 5% for International went to the Administration and Finance Committee at its meeting held on January 18, 2007 and will go the College Board for approval at its meeting to be held on January 25, 2007. She noted that a tuition update would be brought to the next Langara Council meeting.

ACTION: D. Douglas

L. Holmes asked if any departments volunteered to shift Operating Capital, other than those already identified. D. Douglas noted that there were no additional departments. L. Holmes then noted that departments would be identified for shifting and would then be notified. A summary of the Operating Capital budget will be provided at the next meeting.

ACTION: D. Douglas

L. Holmes noted that the Enhancement List would be brought forward at the next Langara Council meeting which will include the items concerning Recruitment and Retention.

ACTION: L. Holmes

b) Request for Fund Transfer – Student Support Services

L. Holmes referenced her document attached to the agenda entitled “Request to Transfer Funds”. J. Hooton provided rationale for the request to approve the transfer of surplus funds (approximately \$29,000) from the Office of the Registrar to the Services to Students with Disabilities Department (SSDD). The funding would be used to increase the position of Advisor from 0.60 FTE to 1.00 FTE. SSDD shows a significant increase in demand and continues to increase in contrast to the decline in the College’s overall enrolment. The additional funding will reduce the ratio of staff to students and help those in the department improve services to students and faculty members. The Registrar has reviewed his budget and concurs that the position is surplus to his requirements at this given time.

It was moved by J. Hooton, seconded by L. Cullen

THAT, funds be transferred from REGS91 to SDIS90 to fund the position of Advisor, Services to Students with Disabilities to 1.0 FTE.

Carried.

c) Draft Policies

L. Holmes identified the following three policies for approval:

- **E2001 – Managing Access to Student Computer Records**

L. Holmes noted the name change to “Managing Access to Student Computer Records” from the original policy entitled “Access to Student Computer Records”.

- **B4002 – Electronic Communication**

L. Holmes noted that this policy identifies electronic communication and includes voicemail and email.

- **B400_ - Mass and Constituent-Wide Communications**

L. Holmes noted that this policy identifies who can send messages out; at what level those messages can be made; and who approves the messages. N. Wickham identified 8.2 of the policy and questioned if Communications and Marketing should be identified as the department to distribute the messages noting that this is the current practice.

L. Holmes responded that she would meet with N. Wickham and J. Goard in order to identify the correct wording for section 8.2 and amend the policy accordingly.

It was moved by J. Hooton, seconded by J. Goard

THAT, policies E2001 – Managing Access to Student Computer Records; B4002 – Electronic Communication; and B400_ - Mass and Constituent-Wide Communications be approved with the noted changes.

Carried.

5. INFORMATION ITEMS

a) **Registration 200710**

L. Holmes noted that there were 70 new students, 50 less returning students, and 14 more active registrations. She noted the decline is due to fewer students attending K-12 and since this will be the trend for the next 10 years, programming and targeting will need to be addressed. As the Ministry is taking demographics very seriously, Campus 2020 will be taking a hard look at this issue.

b) **United Way 2006**

L. Holmes noted that a total of \$40,230.04 was raised to date for the 2006 United Way Campaign compared to \$43,000 raised the previous year. She noted that donation strategies changed due to a fee the United Way imposed on each donation made to an internal fund. The Committee's brilliant effort throughout the campaign provided employees with many opportunities to contribute to a worthwhile cause. Co-chairs Mandie Barwick, Sandy Biggerstaff, Alan Brain, and Joanne Rajotte were commended for their leadership. She conveyed her thanks to the United Way Committee and to everyone who participated as volunteers and through donations.

c) **All College Forum 2007**

L. Holmes noted that the All College Forum will be held on Friday, April 27, 2007. Council members were invited to join the planning committee which will hold its first meeting on Monday February 12, 2007 at 1030 hours in Room B144. Anyone interested in joining the planning committee should contact K. Jang. A notice will also be placed in the on-line By The Way seeking volunteers for the planning committee.

There being no further discussion, the meeting was adjourned at 1105 hours.

LAIWAN

Call Numbers:
The Library
Recordings

Visit [www.eciad.ca/
the-library-recordings](http://www.eciad.ca/the-library-recordings)

*January 2007 to
March 2008*

group
SEARCH

[art in the library]

Group Search is a collaboration between the Vancouver Public Library, the City of Vancouver Public Art Program and Other Sights for Artists' Projects Association. We wish to gratefully acknowledge the support of The Canada Council for the Arts, The BC Arts Council, The Spirit of BC Arts Fund, and The Vancouver Foundation.

groupsearch@othersights.ca