



**Members:**

Linda Arnold	Charles Latimer (absent)
Alan Cooper	Wendy Low
Laura Cullen	Reba Noel (absent)
Deanna Douglas	Ken Pawlak
Penny Gallagher	Brian Pendleton
Martin Gerson	David Pepper
Marg Heldman	Lynn Scarborough (absent)
Linda Holmes, Chair	Roger Semmens
Jim Hooton (absent)	Doug Soo
Ken Jillings (absent)	Gloria Swadden (absent)
Terry Kornutiak (absent)	Nancy Wickham

**Guests:**

None

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Linda Holmes introduced Diana Falcon as Confidential Secretary to the President and College Board and indicated that Langara Council would be her responsibility.

**1. REVIEW OF AGENDA**

The agenda was approved as circulated.

**2. REVIEW OF MINUTES AND BUSINESS ARISING**

**a. Draft Minutes of the Meeting held on June 14, 2005**

It was moved by D. Pepper, seconded by M. Heldman

**THAT, the minutes of the Langara Council meeting held on  
June 14, 2005, be approved.**

**Carried.**

**3. CURRICULUM ITEMS**

**a. Education Council Meeting held May 17, 2005**

L. Cullen introduced the Summary Report of the Education Council meeting held May 17, 2005, and noted that most changes are as a result of the new Management Information Systems (MIS) Diploma. The only effect to Display & Design was renumbering which was reflected on page 5 of the report.

L. Cullen noted that the report contained no items with financial implications.

The summary report was accepted as circulated.

#### 4. ACTION ITEMS

##### a. Registration 200530

P. Gallagher distributed a Summary Admissions and Registration Statistics report to each member (a copy of which is attached to these minutes). L. Holmes inquired if this report was current to September 13, 2005. P. Gallagher noted that this report was current to September 9, 2005. L. Arnold provided statistics to September 13<sup>th</sup> which are as follows:

Active Seats	26,236 representing 7,900 active domestic seats
IE Seats	1,808 representing 570 active I.E. students

D. Douglas noted that domestic tuition was down \$260,000 and international tuition was down \$72,000 compared to prior year. This is a drop of approximately 4%. She also noted that summer enrolment was down \$182,000 domestic and up \$50,000 international for a total shortfall of \$464,000. FTE's could be 195 cumulative fewer than last year.

L. Arnold noted that enrolment for Section 60 courses will be finalized in the next week.

P. Gallagher noted the following deadlines for students:

September 12, 2005	Last day to drop classes with 80% refund
September 13, 2005	First day for withdrawals
September 14, 2005	Application of interest and late payment fees

L. Holmes recommended an email report be distributed to all members by Wednesday September 21, 2005 which will compare domestic and international dollar amounts and an FTE guesstimate. D. Douglas noted she will have this report distributed by the recommended date.

**ACTION: D. Douglas**

L. Holmes reminded council members of the freeze on capital spending which was discussed at the Langara Council meeting held on March 1, 2005.

#### 5. INFORMATION ITEMS

Nil.

There being no further discussion, the meeting was adjourned at 0957 hours.

**Summary Admissions and Registration Statistics**  
(After 1<sup>st</sup> week of classes)

Description <sup>1</sup>	200230	200330	200430	200530
AS new applications	5,536	6,119	5,834	6,026
AS new registrants	n/a	n/a	2,223	2,341
AS returning students, registered	3,820	4,100	4,085	3,952
Career new applications	3,055 <sup>2</sup>	3,158 <sup>2</sup>	2,954 <sup>2</sup>	3,001
Career new registrants	940	935	810	491 <sup>3</sup>
Career returning students registered	994	985	1,055	1,118
Career sections offered	321	329	302	308
AS sections offered	586	623	598	579
AS & Career total seats offered	27,688	30,191	29,738	29,000
AS & Career total seats taken (active seats)	26,834	28,225	26,792	26,144
Active Students	7,889	8,451	8,173	7,902
Students indicating intent to register	n/a	n/a	9,888	9,725
Students indicating intent who did not register	n/a	n/a	1,715	1,828
New students	3,138	3,367	2,994	2,832
IE AS applications	471	539	477	442
IE AS registrations	208	168	184	184
IE AS returning students registered	329	372	382	364
IE career applications	90	138	123	96
IE career new registrations	14	20	23	4
IE career returning students registered	13	23	21	19
IE AS total seats taken	1,759	1,845	1,875	1,819

<sup>1</sup> Includes domestic and international students.

<sup>2</sup> Includes both new students and returning students who are applying for the first semester of a career or limited enrolment program.

<sup>3</sup> No longer includes limited enrolment.

References

SZRREGS (September 8, 2005)

SZRADEN (September 9, 2005)

Notes

1. Students can be new to A/S or Career but not 'brand' new (e.g. prior to nursing was A/S)
2. All references to career (include CCAP) and A/S (include limited enrolment programs)
3. Reports from different sources - may be minor discrepancies between SZRREGS and SZRADEN.