

LANGARA COUNCIL
Minutes of a Meeting
held on Tuesday, March 21, 2023
at 0930 hours in Boardroom B141

Participants:

Patricia Aroca-Ouellette
Pauline Greaves Aylward (regrets)
Elizabeth Barbeau
Darren Bernaerdt
Steven Brouse
Paula Burns, Chair
David Cresswell*
Spencer Dane
Sandra Enns
Nora Franzova
Marianne Gianacopoulos (regrets)

Margaret Heldman
Kerri Janota
Graeme Joseph
Susan Kelsall
Michael Koke
Gerda Krause
Gurbax Leelh
Julie Longo*
Tess MacMillan
Jane Mason (regrets)
Wanda Pierson

Suzanne Rackover
Melissa Roberts
Debbie Schachter
Ann Syme
Yusuf Varachia (regrets)
Pablo Vargas
Joy Walcott-Francis
Rosi Woodley

* non-voting

Guests:

Eileen Chin, Interim Director, Financial Services
Darrell Kean, Representative, Langara Faculty Association
Eva Lau, Associate Director, Budgets
Maggie Ross, Director, Student Conduct and Academic Integrity

Recorder:

Alice Hsu, Executive Assistant to the President

1. WELCOME, INTRODUCTIONS AND LAND ACKNOWLEDGEMENT

P. Burns acknowledged that Langara College is located on the unceded traditional territory of the Musqueam people, introduced new Council member S. Rackover, who joined the College on February 20th as our new Director, Library Services and Learning Commons, and welcomed guests D. Kean (attending on behalf of P. G. Aylward), E. Chin, E. Lau, and M. Ross.

2. APPROVAL OF AGENDA/CONSENT AGENDA

- a) Draft Minutes of the Meeting held on January 24, 2023
- b) IT Update
- c) Summary Report of the January 24, 2023 Education Council Meeting

It was moved by A. Syme, seconded by E. Barbeau:

**THAT, the Langara Council approve the agenda/consent agenda
and acknowledge receipt of the consent agenda materials for information.**

Carried Unanimously.

3. BUSINESS ARISING

No items were raised.

4. NEW BUSINESS

- a) FY24 Budget Presentation

P. Burns thanked the budget team who had worked on facilitating, leading, and creating the 2023/24 budget.

E. Chin thanked all Cost Centre Managers for submitting their budget on time and advised that the budget was brought forward to the Langara Council for recommendation to the President and then it will be presented to the College Board at its next meeting on March 23rd.

E. Chin and E. Lau gave a presentation to provide highlights of the 2023/24 budget including the budget principles, key figures in the 2023/24 budget, and an overview of the revenue budget, pay budget, and non-pay budget.

E. Chin, E. Lau, M. Koke, and P. Burns answered Council members' questions throughout the presentation related to how the revenue budget was prepared, faculty workload, the decrease in the F24 non-pay budget, the adjustment made to the contingency budget, results of the budget addition requests, and recruitment strategy concerning the decline of the domestic enrolment.

M. Koke noted that, after the budget is approved by the Board, final budget details will be posted in the Adaptive Planning. Cost Centre Managers will be able to see clearly what has been approved and not approved. Communications will also be sent out to the College community in the coming week to provide an update.

E. Chin added that a budget survey will be conducted to get people's feedback on their experience of the budget process and suggestions for improvements. The budget team will also host information sessions to provide an overview of the approved budget. She also reminded everyone about some key deadlines for closing the current fiscal.

It was moved by S. Dane, seconded by N. Franzova:

THAT, the 2023/24 budget as presented be recommended to the President.

Carried Unanimously.

P. Burns advised the budget has been reviewed by the Board Audit and Finance Committee and will be presented to the College Board next. She also noted that the budget for Future Ready is added in anticipation that the College will have the responsibility and accountability to take part in the government's Future Ready plan to be released in the near future.

[It was noted that E. Chin and E. Lau left the meeting at 10:10 a.m.]

b) New Policy B4007 – Responding to Death of a Student

D. Schachter advised that the College already had established procedures and protocols in responding to the death of a student but not a policy, which is common among other post-secondary institutions. The newly created policy with minor updated procedures and protocols has been reviewed by various parties of the College community including the Academic Planning and Priorities Committee (APPC) most recently. She noted that the procedures and protocols can continue to be adjusted on a needed basis.

In response to a Council member's comments, D. Schachter acknowledged the importance of notifying the Counselling Department before an announcement goes out. She will bring this feedback to the Student Services Operations Manager, who is responsible for initiating the process when a case occurred.

It was moved by A. Syme, seconded by G. Krause:

THAT, the new Policy B4007 – Responding to Death of a Student be recommended to the President for approval.

Carried Unanimously.

c) Revised Policy E1003 – Standards of Student Conduct

M. Ross advised that the title of Policy E1003 has been changed from *Student Code of Conduct* to *Standards of Student Conduct*, and provided an overview of the changes made to the policy and the rationale for the changes.

M. Ross answered a Council member's question about the definition of "student" particularly concerning if there is a limit to the number of years a student can be on a study break for various reasons. Acknowledging that the policy currently does not set a clear limit, M. Ross will take this into consideration for the next review of the policy.

It was moved by M. Roberts, seconded by N. Franzova:

THAT, the revised Policy E1003 – Standards of Student Conduct be recommended to the President for approval.

Carried Unanimously.

[It was noted that M. Ross left the meeting at 10:23 a.m.]

5. PRESIDENT'S UPDATE

P. Burns talked about the enrolment-based revenue budget, the design of the Workday Student Information System, and the Future Skills Grant. She opened the floor to answer Council members' questions and discuss ideas on how Langara can do things differently to take part in the Future Ready Plan and help address the challenge of labour shortage post-COVID. She also debriefed on her trip to Bangkok for the 2023 Asia-Pacific Association for International Education (APAIE) Conference between March 13 – 17 and the College's signing of an MOU with a corporate university in Thailand while she was in Bangkok.

6. ANY OTHER BUSINESS

D. Schachter advised that the BC Government has made an announcement to remove age requirements for the Tuition Waiver Program for former youth in care effective August 1, 2023.

P. Burns added that this great news is also part of the BC's Future Ready plan.

There being no further business, the meeting was adjourned at 10:53 a.m.