

LANGARA COUNCIL
Minutes of a Meeting
held on Tuesday, June 12, 2018
Board Room B141 at 0930 hours

Members:

Antonella Alves (regrets)	Nora Franzova	Dawn Palmer
Darren Bernaerdt	Margaret Heldman	Rosamaria Palozzi (regrets)
Jim Bowers	Ian Humphreys	Ajay Patel
Michele Bowers	Gurbax Leelh (regrets)	Wanda Pierson
Jacqueline Bradshaw (regrets)	Tess MacMillan	Viktor Sokha (regrets)
Ryan Cawsey	Ian McBain	Daniel Thorpe
Patricia Cia	Scott McLean	Lane Trotter, Chair
Eleanor Clarke	Clayton Munro	
Laura Cullen (regrets)	Richard Ouellet	

Guests:

Briana Fraser, Representative, CUPE Local 15
Gerda Krause, Chair, Education Council
Jag Madan, Chief Information Officer
Dorothy Paukste, Director, Enterprise Resource Planning
Larry Xiong, Director, Institutional Research

Recorder:

Alice Hsu, Executive Assistant to the President

Prior to the start of the meeting, L. Trotter introduced guests B. Fraser (attending in the absence of R. Palozzi, who is the new CUPE Local 15 representative on Langara Council), G. Krause, J. Madan (attending in the absence of V. Sokha), D. Paukste, and L. Xiong.

1. REVIEW OF AGENDA

The agenda was approved as distributed.

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held on May 15, 2018

The minutes of the meeting held on May 15, 2018 were accepted.

3. STANDING ITEMS

a) ERP Update

D. Paukste advised that the ERP Project has gone through proposal evaluations and vendor demonstrations phases between February and mid. May 2018 followed by reference checks and score compiling. The final recommendation has been presented to the Senior Leadership Team and accepted by the President at the end of May 2018, and it will go to the

Board Audit and Finance Committee and then the full College Board in June 2018 for approval.

In response to a question, D. Paukste advised that the NRFP released in December can be found on the BC Bid website and she has a PDF she can share with those who are interested.

L. Trotter advised that the ERP team spent two weeks with each shortlisted vendor to go through a very thorough vendor demonstration that the vendor normally spends only three days in their past experience. He thanked all the employees involved and helped achieve this milestone of the ERP project.

b) IT Update – Presentation: IT 2017/18 Year in Review and 2018/19 Forecast

J. Madan gave a presentation to provide a briefing on the IT projects that have been completed in fiscal year 2017/2018, the projects that will be carried over to next fiscal year or ongoing, and the projects the IT Governance Committee recommended to proceed in 2018/2019. He noted that the IT Plans with detailed project list, schedule and status are available under the IT Info tab in the myLangara portal. He also provided an update on the Banner backlog reduction project that has reduced the backlog items to 60 to-date.

Discussions ensued and members' questions were answered.

4. CURRICULUM ITEMS

a) Education Council Meeting held on March 20, 2018

G. Krause referred to the summary report attached to the agenda for the Education Council meeting held on March 20, 2018 and highlighted the following:

- Social Services Division created a new Diploma in Applied Social Sciences and Humanities (DASSH) program, which was built on existing Langara courses with two additional new courses DASH 2000 and PHIL 1199.
- Journalism brought forward many program changes, new courses, course changes, and discounted courses as the department had a major restructuring as a result of its recent program review.
- Web and Mobile App Design & Development, Mathematics & Statistics, Co-op and Career Development Centre, and Social Services Worker also brought forward some new courses.
- Some College Board policies were brought forward for information and feedback.
- Revisions were made to Academic Dates for 2019 and 2020 as a result of BC Family Day being moved to the 3rd week of February beginning 2019.

The Education Council summary report for March 20, 2018 was received for information.

b) Education Council Meeting held on April 27, 2018

G. Krause referred to the summary report attached to the agenda for the Education Council meeting held on April 27, 2018 and highlighted the following:

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- Two new program proposals were brought forward – Bachelor of Science in Bioinformatics and Post Degree Diploma in Data Analytics. G. Krause noted that, while the Education Council has approved the Bachelor of Science in Bioinformatics program, the College cannot offer this program until it went through the process required by the Ministry's Degree Quality Assessment Board (DQAB) and received DQAB's approval.
- Bioinformatics created sixteen new courses.
- Asian Studies made changes (mostly adding learning outcomes and/or tweaking course descriptions) to nineteen of its courses as a result of its program review.

The Education Council summary report for April 27, 2018 was received for information.

c) Education Council Meeting held on May 22, 2018

G. Krause referred to the summary report attached to the agenda for the Education Council meeting held on May 22, 2018 and highlighted the following:

- Four new Mathematics & Statistics courses and three new Computer Science & Information Systems courses were created for the new Post Degree Diploma in Data Analytics program.
- Continuing Studies discontinued a few programs and created a new Balance System of Acupuncture Certificate program.

The Education Council summary report for May 22, 2018 was received for information.

5. FOR DISCUSSION

a) Langara Council Membership

L. Trotter advised that the Langara Council membership requires a review as the long-standing Education Council Chair G. Krause has stepped down as a Division Chair and, as a result, no longer a member of the Langara Council while the Education Council Chair has been bringing curriculum updates to the Langara Council. Also concerning the increased size of the Langara Council as a result of the new academic structure, L. Trotter recommended that the Langara Council take this opportunity to review its membership.

E. Clarke, S. McLean, and C. Munro agreed to strike a subcommittee to discuss and bring forward a proposal to the next Langara Council meeting.

ACTION: E. Clarke, S. McLean, and C. Munro

6. FOR INFORMATION

a) 2017-18 Accountability Plan and Report

A. Patel thanked L. Xiong, Institutional Research team, Communications and Marketing team, and all those who contributed the data for working together to produce this annual report. He advised that the report will next be presented to the upcoming College Board meeting for approval.

L. Xiong briefed on the process of preparing the annual Accountability Plan and Report and highlighted some key components of the final draft 2017-18 Accountability and Report attached to the agenda. He credited the teamwork to all the contributors from various departments.

Discussions ensued and members' questions were answered.

b) President's Report

L. Trotter reported that the first off-campus Convocation held at the Orpheum was a great success and received a lot of compliments. He thanked the Registrar and Enrolment Services team and all volunteers for their hard work.

C. Munro added a special thank you to E. Scarlett, who led the planning of this year's Convocation. With this year's success, C. Munro advised that an off-campus site will be considered again for next year and, depending on the venue's availability, the 2019 Convocation might not be held on the preferred traditional dates as past years.

There being no further business, the meeting was adjourned at 10:21 a.m.