

**LANGARA COUNCIL**  
**Minutes of a Meeting**  
**held on Thursday, March 24, 2016**  
**Room C408 at 0930 hours**

**Members:**

Jim Bowers	Gerda Krause	Pamela Robertson (regrets)
Jacqueline Bradshaw	Gurbax Leelh	Roger Semmens
Lynn Carter (regrets)	Julie Longo	Viktor Sokha
Tim Charters	Robin Macqueen	Tomo Tanaka (regrets)
Patricia Cia	Clayton Munro	Daniel Thorpe
Leelah Dawson	Kristine Nellis	Lane Trotter, Chair
Margaret Heldman	Dawn Palmer	
Ian Humphreys	Ajay Patel	

**Guests:**

Darren Bernaerdt, Department Chair, Professional Photography  
Joe Cordingley, Manager, Budgets Analysis & Planning, Financial Services  
Cheryl McKeeman, Representative, Langara Faculty Association  
Laura Vail, Representative, Langara College Administrators Association, and Assistant Registrar, Financial Assistance & Information Services

**Recorder:**

Alice Hsu, Executive Assistant to the President

Prior to the start of the meeting, L. Trotter welcomed guests D. Bernaerdt – attending on behalf of T. Tanaka, J. Cordingley, C. McKeeman – attending on behalf of L. Carter, and L. Vail – attending on behalf of P. Robertson and also in her role as the Assistant Registrar, Financial Assistance & Information Services.

L. Trotter congratulated Dr. Ian Humphreys on his appointment as the College's new Provost and Vice-President, Academic and Students.

**1. REVIEW OF AGENDA**

The agenda was approved as distributed.

**2. REVIEW OF MINUTES AND BUSINESS ARISING**

**a) Draft Minutes of the Meeting held on March 8, 2016**

The minutes of the meeting held on March 8, 2016 were accepted.

**3. STANDING ITEMS**

**Langara.**

THE COLLEGE OF HIGHER LEARNING.

**a) Building Update**

V. Sokha provided an update on the new Science and Technology Building project and advised that the schedule remains the same as reported at last Langara Council meeting: substantially completed by the end of July 2016, and start to move in gradually from August and done by the end of October 2016. Facilities will work on the renovation of Building A next starting sometime in fall 2016.

**b) IT Update**

I. Humphreys provided an update on following IT projects:

- International Education Customer Relationship Management (CRM) Software: An RFP had been posted to BC Bid and would be closing in two weeks.
- Internal Reorganization in the IT Department: To increase the capacity in business process review and project management, Project Managers Terry Rear and David Murray will now report to Geoff Hewson, and the team was considering "Project & Portfolio Management and Business Transformation" as their new name.

**4. FOR ACTION**

**a) 2016/17 Final Budget Recommendation to the President**

V. Sokha went through the final proposed 2016/17 budget document line by line with Council members and explained the major differences between 2015/16 approved budget and 2016/17 proposed budget.

V. Sokha noted that, through the collaboration with leaders in Academic areas, Registrar's office, International Education, and Continuing Studies departments, the College made some very effective investments in 2015/16 to support revenue generation. As a result, the College's financial position had been greatly improved.

Discussions ensued and members' questions were answered.

It was moved by D. Palmer, seconded by A. Patel:

**THAT, the 2016/17 budget as presented be recommended to the President.**

**Carried Unanimously.**

**b) Rescinding Policy B5004 Copyright Ownership**

D. Palmer advised that Policy B5004 Copyright Ownership had been replaced with Policy B3006 Intellectual Property in September 2015 and rescinding Policy B5004 was just a housekeeping action item.

D. Palmer also advised that changes had been made to the College's Policy website to allow people to browse policies either by category or by the policy number.

It was moved by D. Palmer, seconded by C. Munro:

**THAT, Policy B5004 Copyright Ownership be rescinded.**

**Carried Unanimously.**

## 5. FOR INFORMATION

### a) Youth Futures Education Fund

L. Vail advised that last fall the College received over 19 thousand dollars from Coast Capital Savings through Vancouver Foundation to help support students who are on the Youth In Care bursaries that the College has been offering in the past year and a half. Although technically it is a one-time donation, there are hopes that this fund will continue and be supported by various donors. Based on the amount we received and the amount of financial need our students had in fall 2015, the College was able to fulfil all of the students' financial needs in the semester. In total, eight students received funds ranging from a few hundred dollars to a few thousand dollars each.

### b) President's Report

L. Trotter reported on the following:

- L. Trotter did a guest lecture to doctoral students at Simon Fraser University (SFU) on March 12, 2016 days. Students in the program were mostly employees of various colleges around the province and others are employees of SFU and elders with some First Nation communities in the north.
- L. Trotter and I. Humphreys had an opportunity to walk around this year's Student Co-op & Career Week event and talked to prospective employers and students. All employers participated had to have immediate opening positions. He thanked the team in the Co-Op & Career Development Centre and all those involved in putting on this successful event.
- Congratulations to Communications & Marketing team who continues to do great jobs in their work and won three NCMPR Paragon Awards this year.
- L. Trotter was invited by Canada-Indian Business Council to attend a Greater Vancouver Board of Trade luncheon on March 15, 2016 to hear a speech delivered by Mr. Vishnu Prakash, the Indian High Commissioner to Canada. It was a great honour to hear Mr. Prakash mentioning about the successful relationships Langara has built in India in his speech. There will be opportunities for the College to do a follow-up with Mr. Prakash and Mr. Rajiv Chander, Consul General of the Consulate General of India. Some representatives and students of Langara School of Management were also in attendance and brought some opportunities for students and work placements.
- On March 23, 2016, L. Trotter attended the United Way's kickoff event for 2016.

**Other**

- **Support Our Student (SOS) Campaign**

L. Trotter reminded Council members about contributing to the SOS Campaign and thanked those who had made their contributions and/or signed up for payroll deductions.

L. Dawson advised that five Deans have set March 31<sup>st</sup> as the SOS Jeans for Deans Day and encouraged everyone to donate to Deans' piggy banks and get an SOS Superhero pin. D. Thorpe added that the Deans will contribute extra one dollar for every five dollars raised before the College will match everything collected dollar-for-dollar.

A. Patel advised that R. Noel will be doing a homemade chowder sale on March 31, 2016 at the employee lounge.

There being no further business, the meeting was adjourned at 10:09 a.m.