

LANGARA COUNCIL
Minutes of a Meeting
held on Tuesday, March 11, 2014
Room C408 at 0930 hours

Members:

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|------------------------|-------------------------|-------------------------------|
| Diane Bradley | Ian Humphreys | Dawn Palmer |
| Lynn Carter | Korena Jang | Ajay Patel |
| Tim Charters (regrets) | Darrell Kean | Nisha Ram |
| Raymond Chow | Gerda Krause | Pierre-André Santin (regrets) |
| Patricia Cia | Wendy Lannard | Sue Street |
| Barry Coulson | Vivian Lee | Kelly Sveinson (regrets) |
| Roy Daykin | Gurbax Leelh | Tomo Tanaka |
| Leelah Dawson | Julie Longo | Daniel Thorpe |
| Lisa Fisher | Mankee Mah | Lane Trotter, Chair |
| Charlotte French | Clayton Munro (regrets) | Gayleen Wren |
| Margaret Heldman | Brad O'Hara (regrets) | |

Guests:

Jacqueline Bradshaw, Ed Tech Advisor, Educational Technology
Robin Macqueen, Department Chair, Physics and Astronomy

Recorder:

Dolores Martin, Executive Assistant to the Vice-President, Academic & Provost

The meeting was called to order at 9:32 am by the Chair.

1. REVIEW OF AGENDA

The agenda was approved as distributed.

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held on February 21, 2014

The Minutes of the Meeting held on February 21, 2014 were accepted.

3. STANDING ITEMS

a) Banner Next Generation Project Update

C. French updated Council that work continues with UBC on electronic transcript exchange. The building of articulation tables for UBC is also continuing. Funding for the Banner Next Generation project is concluding and work will be wrapping up shortly.

b) Building Update

W. Lannard confirmed the permit applications have now been submitted to City of Vancouver and no further issues to report. R.

Daykin informed Council that Board of Governors have established a Building sub-committee to be convened at the request of the Board.

4. CURRICULUM ITEMS

a) Education Council Meeting held on February 18, 2014

G. Krause referred to the summary report of the Education Council meeting held on February 18, 2014 and highlighted the following:

- The course description for “Modern Languages – CHIN” includes proviso that ‘overqualified students’ will be directed to a higher level course.

In response to a question regarding process on assessing proficiency of students, G. Krause confirmed that Faculty have established simple assessment processes to facilitate the student evaluation. L. Trotter commented that EdCo engaged in a comprehensive discussion on the topic.

- EdCo endorsed Item H - Policy Changes where E2009 replaces VCC-Langara Policy 2.3.0.5. The updated Policy E2009 sets out “the principles under which Langara College will grant the transfer of credits earned through study at other institutions.” This policy aligns with Langara’s recognition as a Receiving Institution by BC Council on Admissions and Transfers.

The Education Council summary report for February 18, 2014 was received for information.

5. FOR ACTION

a) 2014/15 Budget

- Sections Summary (pp. 7-8)
In the absence of B. O’Hara, I. Humphreys presented the section summary highlights to Council identifying changes from FY 2013-14 now reflected in provisional FY 2014-15 budget. Of note is the “Unallocated Section - TBD” which has increased by 50 sections; this is for high demand International Education programs.
- Final Budget Recommendation to the President
R. Daykin presented to Council the provisional FY 2014-15 Budget for discussion and highlighted several items on the Schedules:
 - “Statement of Operations” (pg. 11) confirms FY 2014-15 will be a balanced budget; note that “Contingency” is now identified under “Revenues net of expenses”, a change from previous budget reporting.
 - “Budget Additions” (pg. 12) reflects revenue growth proposed for International Education and other budget increases, including the 50 “Unallocated Sections-TBD”.
 - “Capital Acquisitions” (pg. 13) reflects a status quo capital budget with a focus on building construction.

- "Statement of Expenses"(pg. 14)is a detailed allocation of expenses identified in the Statement of Operations, as per Public Sector Accounting Board (PSAB) requirements.
- "Statement of Operations – Proposed 2014/15 Budget plus Three Year Projection" outlines the ongoing challenge to maintain a balanced budget. Projections do not include potential labour increases resulting from collective bargaining or Government's elimination of the salary freeze for exempt employees.

Council members engaged in discussions and executives responded to members' questions.

L. Trotter noted that come April 1, the institution will begin a process to develop a multi-year budget plan which will include consultation with key stakeholder groups and reporting back to Langara Council.

It was moved by R. Daykin, seconded by L. Dawson:

THAT, Langara Council recommends the President accepts the 2014/15 Budget as presented.

Carried Unanimously.

6. FOR INFORMATION

a) Youth in Care Tuition Waiver Program

C. French provided Council with an overview on the Youth in Care Tuition Waiver program; the supporting document will be distributed at a future Council meeting. The proposal is a response to the BC representative for Children and Youth, Mary Ellen Turpel-Lafond who challenged BC post-secondary schools to waive tuition fees for children formerly in provincial care.

VIU was the first BC post-secondary institute (PSI) to implement a pilot program. Langara is developing a similar pilot bursary program and has consulted with UBC to plan for an efficient transfer for students from Langara to UBC. The program document is being drafted as a 4-year pilot and will be administered by Financial Aid & Awards. The Youth in Care (YIC) Bursary program at Langara will be complimentary to the Province's Youth Education Assistance Fund program which was awarded to approximately eleven Langara students this year.

There was an inquiry about the potential for increased demand for YIC bursary program at Langara, should no other PSI participate. In response, L. Dawson will inquire at the next BC Human Services Deans meeting at Douglas College and report back to Council.

L. Trotter further invited options for alternate funding sources to enhance the program including support from College Advancement donors.

b) CILS Name Change & Advocacy Initiatives

P. Cia provided Council with an overview detailed in the attachment, regarding the name change for CILS to “Centre for Accessible Post-secondary Education Resources of BC” (CAPER-BC). This name change better reflects the work being done by the group on behalf of the Ministry of Advanced Education.

ADDITIONAL ITEMS TO AGENDA

a) Institutional Fee Review

R. Daykin informed Council two institution fee reviews will be conducted; the academic fee review will be led by Registrar & Enrolment Services, and Finance will review other non-student fees.

One fee change to be implemented immediately is the “Commitment Fee” for international students, currently set at \$500, will increase to \$1,500. This is consistent with other PSI and supported by the International Education agents.

In response to an inquiry, Langara is committed to the 48-hour response time to all international applicants, recognizing that processing paper applications often takes longer than electronic applications.

b) Men’s Basketball Finals

The Council was reminded that with the Falcons men's basketball team won at the provincial championships; they would now travel to Squamish to compete in the Canadian Collegiate Athletic Association (CCAA) national championship from March 12 to 15.

There being no further business, the meeting was adjourned at 1019 hours by the Chair.