

LANGARA COUNCIL
Minutes of a Meeting
held on Tuesday, March 5, 2013
Room C408 at 0930 hours

Members:

Diane Bradley
Lynn Carter
Tim Charters
Raymond Chow
Patricia Cia
Barry Coulson
Roy Daykin, Chair
Julia Denholm
Charlotte French
Margaret Heldman
Ian Humphreys
Darrell Kean
Gerda Krause

Gurbax Leelh (absent)
Julie Longo
Ian McBain (absent)
Clayton Munro
Brad O'Hara
Dawn Palmer
Ajay Patel
Gunkirat Randhawa (absent)
Pierre-André Santin (absent)
Tomo Tanaka
Daniel Thorpe
Wendy Watson (absent)
Gayleen Wren

Guests:

Chris Arnold-Forster, Internal Control Consultant & Acting Purchasing Manager
Carla Fairbairn, Associate Director, Budgets & Payroll
Korena Jang, Manager, Board and Executive Operations
Rebecca Jones, Partner, Dysart & Jones Associates

Recorder:

Alice Hsu, Executive Assistant to the President

Prior to the start of the meeting, B. O'Hara introduced Rebecca Jones, Partner, Dysart & Jones Associates, who gave a presentation on Library Strategic Visioning Project – the Strategic Plan 2013 – 2020 Final Report.

1. REVIEW OF AGENDA

The agenda was approved with the following additions:

- Item 5 FOR INFORMATION
 - a) Bargaining Update D. Palmer
 - b) President's Report R. Daykin

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held February 12, 2013

The minutes of the Meeting held on February 12, 2013 were accepted.

G. Krause clarified that the Science Fair Langara College hosted on March 1, 2013 was the Vancouver District Science Fair.

In response to a request, G. Krause provided an update that the Fair, held in the College's gymnasium, attracted over 200 students, their parents and teachers, nearly 100 judges, and twenty one Langara staff and faculty members volunteered. The Vancouver School Board was pleased with the setting and everything went smoothly.

b) Banner Next Generation Project Update

C. French provided an update on the Banner Next Generation Project advising that testing for upgrade on waitlist uncovered a base system defect. The vendor, Ellucian, has been involved but a fix cannot be implemented in-time for Summer Registration. Implementation is delayed and planned for Fall Registration.

C. French further advised that the electronic transcript exchange project, a collaboration with BCcampus and other BC post-secondary institutions, is in production testing. The overall transmission is working well but there are some issues with specific data elements. Solutions are being investigated with BCcampus and partner institutions.

In response to a question, C. French noted that, as the result of the delayed implementation of the upgrade waitlist system, all registration functions will remain in place and students will need to reconfirm their desire to remain on a wait list. Information will be posted on the College's website. Emails will also be sent out to students including potential students to remind them of the process.

3. CURRICULUM ITEMS

a) Education Council Meeting held on January 22, 2013

G. Krause referred to the summary report of the Education Council meeting held on January 22, 2013 and highlighted that the new course, MATH 1252 – Linear Systems with Applications, was created specifically for Engineering students.

The Education Council summary report for January 22, 2013 was received for information.

4. FOR ACTION

a) Policy C3001 - Purchasing

B. Coulson referred to the Policy C3001 – Purchasing and Purchasing Directives attached to the agenda and advised that procedures have been removed from the Purchasing Policy and moved to the Purchasing Directives document.

C. Arnold-Forster briefly highlighted each section of the Purchasing Directives document and responded to members' questions.

C. Arnold-Forster advised that Purchasing Cards have been delayed due to technical issues and should be rolled out in April.

The consensus was to accept the policy.

b) Policy B1007 – Emeritus/Emerita Designation

B. O'Hara referred to the Policy B1007 – Emeritus/Emerita Designation attached to the agenda and provided the background of the Emeritus/Emerita Designation Policy noting that it was developed to recognize excellence in teaching. It is also a nice way to connect with retirees of the College and common in the post-secondary education.

B. O'Hara highlighted item 3.2 of the Policy noting that nominees should normally have completed at least 10 years of service to the College, and item 4 of the Procedures noting that the nomination deadline is April 1 of each year.

The consensus was to accept the policy.

c) Final Budget Recommendation to President

B. Coulson advised that the final Government Letter of Expectations (GLE) had not been received and the 2013/14 budget was done based on last year's GLE expecting a government grant reduction of \$400,000.

B. Coulson went through each schedule of the budget with members, and together with C. Fairbairn, responded to member's questions.

It was moved by D. Thorpe, seconded by A. Patel:

THAT Budget 2013/14 be approved.

Carried Unanimously.

5. FOR INFORMATION

a) Bargaining Update

D. Palmer gave an update on collective bargaining noting that a tentative agreement had been reached and the vote on the ratification by LFA and CUPE members will take place later this week.

D. Palmer and R. Daykin thanked everyone involved in the bargaining process.

b) President's Report

R. Daykin reported the following:

- Presidential Search and Recommendation Committee (PSRC) will have its second meeting this afternoon to interview two search firms.
- The Government has appointed Honourable Ralph Sultan as the new Minister of Advanced Education, Innovation and Technology and Minister Responsible for Multiculturalism.
- Langara College Foundation has officially been established and will contribute to the College's long-term growth.
- The Ministry has informed the College that consent is not required from the Minister of Advanced Education, Innovation and Technology and the Minister of Finance for the construction of a new Sciences and Student Services Building. The College will now move forward with the construction.

In response to a question, R. Daykin advised that Communications & Marketing Services Department is working on press releases going out to internal community this afternoon and external community in the next few days.

Other

In response to a question, R. Daykin advised that the draft GLE was received in the middle of January 2013 and the final GLE is expected to be received after the government budget is approved.

There being no further business the meeting was adjourned at 1055 hours.