

EDUCATION COUNCIL

MINUTES OF THE MEETING HELD ON Tuesday, March 15, 2011

Membership:

Fraser Archibald*
Jacqueline Bradshaw
Laura Cullen (Chair)
Charlotte French*
Martin Gerson
Rebecca Ha

Margaret Heldman
Ian Humphreys
Karl Karlshammar
Gerda Krause
Julie Longo
Wendy Low (Vice-Chair) (a)
Ian McBain

Yvonne Ohara
Brian Pendleton (a)
David Ross*
Emily Scarlett (a)
Roger Semmens
Joyce Wong

Guests: D. Dial, K. Piovesan, J. Rajotte

*non-voting

Minutes: Susan Smith

1. CALL TO ORDER/WELCOME

The meeting was called to order at 1305 hours, upon declaration of a quorum.

L. Cullen welcomed new student member K. Karlshammar, and introduced incoming support staff members D. Dial and K. Piovesan, whose terms begin April 1, 2011.

2. APPROVAL OF AGENDA

L. Cullen to speak to items 6. B and C. The agenda was approved as amended.

3. APPROVAL OF MINUTES

MOTION: That the minutes of the meeting of February 15, 2011 be adopted.

Moved by K. Karlshammar/Seconded by R. Ha
CARRIED

4. BUSINESS ARISING

A) Education Council bylaws: revision

L. Cullen noted further revisions have been made to the draft bylaws document based on feedback from council members, as well as consultation with chairs of other B.C. Education Councils, and review of bylaws currently in use at other institutions. Among amendments is the provision for bylaws to be reviewed every 3 years to ensure currency is maintained.

Notice of Motion : A motion for approval of the revised Education Council bylaws will be presented at the next meeting of Education Council.

Proposed: K. Karlshammar/Seconded: R. Ha/Approved

B) EdCo bylaws – Appendix A (Curriculum Committee)

L. Cullen explained that the proposed curriculum committee would be created as a mandated subcommittee of Education Council designed to replace the existing vetting process by the Deans and Division Chairs (DDC) committee, which is an independent body. Composition of the proposed committee would allow for a broader representation than exists in the current process.

During discussion it was noted that curriculum development is currently being examined by other areas of the College, and also that the DDC committee is reviewing its own terms of reference; therefore this proposal may have

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wider applicability after these other issues have been decided. Accordingly, it was agreed to postpone indefinitely any further discussion of this proposal.

C) Update on Workflow

J. Rajotte reported on the testing of the electronic approval process for Education Council forms, which uses Banner Workflow and Extender document management software. Training is ongoing, and users are encouraged to consider how this process might also be used in their own areas. The launch date had been delayed due to technical problems, however is now expected to go ahead by next week, using the EdCo new course form.

5. CURRICULUM

A) Social Service Worker

a. Program Change

- i) Social Service Worker (UT English)

I. McBain explained that many students enter the program having completed degrees or courses from other recognized post-secondary institutions that include UT English courses, and would like to substitute these courses for the English courses normally required by the SSW program. Accordingly, the department proposes the addition of the following note in the calendar: *“Students must complete six credits of university-transferable English courses for which Langara College awards credit.”*

MOTION: That this revision be approved by Education Council.

Moved by B. Pendleton/Seconded by K. Karlshammar
CARRIED

B) GEOGRAPHY

a. Discontinued Courses

- i) GEOG 1100 – Introduction to Geography
- ii) GEOL 1115 – Introduction to Geology I
- iii) GEOL 2205 – Historical Geology

The Geography department proposes deleting these courses from the books as they have not been offered in a number of years.

MOTION: That the discontinuation of courses *GEOG 1100*, *GEOL 1115* and *GEOL 2205* be approved by Education Council.

Moved by I. McBain/Seconded by J. Bradshaw
CARRIED

C) COMPUTING SCIENCE & INFORMATION SYSTEMS

a. Discontinued Courses

- i) CPSC 1010 – Computing & Problem Solving
- ii) CPSC 1190 – Paradigms of Computer Science
- iii) CPSC 1191 – Discrete Structures I
- iv) CPSC 2191 – Discrete Structures II
- v) CPSC 1320 – Technical Communications
- vi) CPSC 2220 – Database II
- vii) CPSC 2295 – Special Topics
- viii) CPSC 2320 – Formal Topics in Computer Science
- ix) CPSC 2720 – Distributed & Concurrent Computing
- x) CPSC 2730 – Web Technology II
- xi) CPSC 2490 – TCP/IP and Enterprise Networks

The above courses have not been offered in a number of years and the Computing Science department proposes

they be formally discontinued.

MOTION: That the discontinuation of courses *CPSC 1010, CPSC 1190, CPSC 1191, CPSC 2191, CPSC 1320, CPSC 2220, CPSC 2295, CPSC 2320, CPSC 2720, CPSC 2730* and *CPSC 2490* be approved by Education Council.

**Moved by G. Krause/Seconded by M. Gerson
CARRIED**

a. Course Changes

- i) CPSC 1220 – Database I

The Computing Science department proposes renaming and renumbering this course as *CPSC 2221 – Database Systems*. As the course “Database II” is now discontinued (above), the “I” is no longer needed in the title of this course. The department also proposes changing the course number from the 1000 to 2000 level. It was noted that the material covered is similar to that taught in second or third year at other institutions, and that the course currently transfers to the third year level at SFU. Renumbering will help to secure the higher level of transfer credit.

MOTION: That Education Council approve the renaming and numbering of CPSC 1220 to *CPSC 2221-Database Systems*.

**Moved by G. Krause/Seconded by K. Karlshammar
CARRIED**

- ii) CPSC 2261 – Web Technology I

The proposal to drop the “I” from the course title follows the discontinuation of CPSC 2730 – Web Technology II. CPSC 2261 will be renamed *Web Technology*.

MOTION: That Education Council approve the renaming of CPSC 2261 to *CPSC 2261-Web Technology*.

**Moved by G. Krause/Seconded by M. Gerson
CARRIED**

b. Global Change

- i) CPSC 1220 – Database I to *CPSC 2221 – Database Systems*

This course is currently used by the programs ASCT, CSD, CSF, ICSD, MIS and PCST. The global change ensures that the new course name and number will be reflected in the curriculum of each of these programs. Affected students will be notified by the Student Affairs Coordinator and the instructors who teach the course.

MOTION: That the global change to reflect the name and number change of CPSC 1220 – Database I to *CPSC 2221 – Database Systems* be approved by Education Council.

**Moved by G. Krause/Seconded by M. Heldman
CARRIED**

D) MATHEMATICS & STATISTICS

a. Course Change

- i) STAT 1124 – Statistical Methods I

The proposed revisions reflect the changed names of high school mathematics courses used as prerequisites for this course. The revised prerequisite statement for STAT 1124 will read: “*Minimum C grade in one of Foundations of Mathematics 11, Principles of Mathematics 11, PreCalculus 11, or Applications of Mathematics 12 (or equivalent); a minimum C- grade in Math 1150; or with permission of the Statistics Coordinator. Entrance may also be gained through an appropriate score on the Statistics Diagnostic Test. Note: Mathematics 11A or Introductory Mathematics 11 are not acceptable prerequisites for this course.*”

MOTION: That the prerequisite change in STAT 1124 be approved by Education Council.

**Moved by G. Krause/Seconded by M. Heldman
CARRIED**

6. INFORMATION ITEMS

A) Coat of Arms

J. Rajotte, chair of Langara's Heraldic Design Committee, presented the new Langara College coat of arms with an overview of the process that led to the approved design. Further ideas and questions may be proposed by contacting J. Rajotte directly.

B) Memo from J. Belshaw re: Post-graduate Certificates

A memorandum was submitted from J. Belshaw, Dean of Social Sciences & Management, which informs Education Council of the temporary suspension of Post-Graduate Certificate programs in the Langara School of Management.

C) APPL 2350 – Evaluation method

APPL 2350 was submitted to Education Council as a new course in November 2009. Due to an error, the course was implemented with the S/U grading system, however is in fact structured for letter-graded evaluation, and current students are expecting to be evaluated with letter grades. The Applied Urban & Rural Planning department will submit paperwork to the next meeting of Education Council to formally correct the error.

D) Design Formation – 2nd Year

A memo from T. Tanaka, Division Chair, Creative Arts informs Education Council that changes previously submitted to Education Council for approval to expand the acceptable English course credits in the Design Formation program had requested an implementation date of 2011-30. The correct date for implementation is 2011-10.

7. ADJOURNMENT

MOTION: That the meeting be adjourned.

Moved by Y. Ohara
CARRIED

The meeting was adjourned at 1445 hours.

The next meeting of Education Council will be held on Tuesday, April 19, 2011.