



EDUCATION COUNCIL
MINUTES OF THE MEETING HELD ON
Tuesday, March 24, 2009

Membership:

Antonella Alves
Fraser Archibald
Linda Arnold
Mollien Cue (a)
Noel Currie (a)
Laura Cullen (Chair)
Martin Gerson

Margaret Heldman
Gerda Krause
Wendy Low (Vice-Chair)
Peter Norwood
Therese Paradis (a)
Kevin Paul
Thor Paulson (a)

Ken Pawlak
Brian Pendleton (a)
Lisa Randell (a)
David Ross (a)
Roger Semmens
Joyce Wong (a)

Notes:

Susan Smith

Guests:

A. Curtis (for J. Wong), W. Declé, S. Kamerling – Roberts, A. Kennet,

1. CALL TO ORDER

The meeting was called to order at 1307 hours upon declaration of a quorum.

2. APPROVAL OF AGENDA

The agenda was approved with the following amendments:

- Item B) c) will be presented by M. Heldman
- Item F) a) will be presented by K. Paul

3. APPROVAL OF MINUTES

MOTION: That the minutes of the meeting held February 17, 2009 be approved.

**Moved by R. Semmens/Seconded by G. Krause
CARRIED**

4. CURRICULUM

A) CONTINUING STUDIES

- a) New Certificate Program Proposal - Student Loans eligibility
 - i) The Art of Camera and Lighting Certificate

S. Kamerling Roberts confirmed student loans eligibility criteria has been met for this new certificate program, as per a checklist distributed at the meeting. All details of programs approved for student loans are listed with the Ministry of Advanced Education. It was noted that this full time program is oriented to the labour market as providing employable skills. The proposed start date is January 2010.

MOTION: That Continuing Studies' *The Art of Camera and Lighting Certificate* program be approved by Education Council as meeting government eligibility for student loans.

**Moved by M. Gerson/Seconded by K. Pawlak
CARRIED**

B) BIOLOGY

- a) New Program Proposal
 - i) Diploma in Arts & Science (Biology)

G. Krause noted some Biology students who do not meet the rigorous requirements of an A.Sc. degree leave the College with a general Arts & Science diploma. The proposed *Diploma in Arts & Science (Biology)* will offer a credential that specifically recognizes students who have achieved two years of study in Biology, and will provide

those students with a solid foundation for further study.

MOTION: That the Diploma in Arts & Science (Biology) be approved by Education Council.

**Moved by G. Krause/Seconded by W. Low
CARRIED**

- b) Course Description Change
 - i) BIOL 1218 – Biodiversity and Conservation Biology

The existing description states that this course is intended for students in the Environmental Studies program, which may deter other students from enrolling in the course. The Biology Department proposes changing the description to better describe the current course content and to attract a wider range of students, as follows:

After developing a foundation in ecological theory, students will examine issues in conservation biology. Major topics include the loss of biodiversity, habitat fragmentation, conservation genetics, wildlife management, sustainable forestry, and human ecology. Local field work is required as part of the lab portion of the course. This course is primarily for non-science majors interested in taking a biology course that emphasizes environmental issues.

MOTION: That the revised calendar description of the course BIOL 1218 be approved by Education Council.

**Moved by G. Krause/Seconded by R. Semmens
CARRIED**

- c) New Course Proposal
 - i) HSCI 2211 – Perspectives on Cancer, Cardiovascular & Metabolic Disease
 - ii) HSCI 2212 – Perspectives on Immunology, Infectious & Parasitic Diseases

Both courses are proposed as part of the new Health Sciences program, which is designed to allow students to progress smoothly into upper division coursework at SFU, and was approved in principle by Education Council on February 17, 2009. These courses reflect the multi-disciplinary aspect typical of the material being developed for the HSCI program, and will be delivered by two or more faculty members. *HSCI 2211* will examine the effect of non-communicable diseases on public health, while *HSCI 2212* will look at infectious diseases. Course outlines are in the process of review for articulation by SFU.

MOTION: That the new courses HSCI 2211 – Perspectives on Cancer, Cardiovascular & Metabolic Disease and HSCI 2212 – Perspectives on Immunology, Infectious & Parasitic Diseases be approved by Education Council.

**Moved by M. Heldman/Seconded by G. Krause
CARRIED**

C) FIELD STUDIES

- a) New Program Proposal
 - i) Theatre History Field Studies
- b) New Course Proposal
 - i) FSIE 1120 – Theatre History Field Studies

R. Semmens presented both items together as a package, noting that FSIE 1120 is a shell course that will allow delivery of English 1181 or English 1191 in New York or London. Students will study theatre history through various educational activities including live performances, walking and backstage tours, public lectures, and museum exhibits.

MOTION: That the new program Theatre History Field Studies and the shell course FSIE 1120 – Theatre History Field Studies be approved by Education Council.

**Moved by R. Semmens/Seconded by P. Norwood
CARRIED**

D) DISPLAY+DESIGN

- a) Discontinued Courses – all courses

As part of a proposal to completely restructure the Display + Design Program, the Department recommends that all

courses listed on page 64 of the agenda package, which represent the entire existing Display + Design Program, be discontinued and replaced by new courses.

MOTION: That the discontinuation of DDSN courses be approved by Education Council.

Moved by K. Pawlak/Seconded by W. Low
CARRIED

b) Program Revision

The department would like to reformat and merge the academic and practical components of courses that, during a previous program revision, had been divided into separate courses. It is expected that this format will be easier for both students and faculty, and will allow the courses to fit into the standard College scheduling grid, which will also allow Arts & Sciences students the opportunity to take these courses as electives. Many courses which were formally closed are now designated as either "open" or "by permission." The new or redesigned courses will replace all existing courses.

A transition plan will allow 3rd and 4th year students to proceed with the altered program format. Studio course content will be consistent with current course descriptions but will be delivered in the 2x2 format. Support courses which are currently part of the diploma curriculum will be offered. There will also be alternative support courses offered; these courses will also be accepted towards the completion of a diploma.

MOTION: That the revision of the Display + Design Program be approved by Education Council.

Moved by K. Pawlak/Seconded by L. Arnold
CARRIED

c) New Course Proposal

- i) DDSN 1151 – Graphic Communication Level I
- ii) DDSN 1152 – 3D Design Level 1: Retail Visual Presentation
- iii) DDSN 1153 – Interior Design Level 1 – Intro to Interior Design & Decorating
- iv) DDSN 1154 – 3D Form Level 1: Materials and Process
- v) DDSN 1251 – Graphic Communications Level 2: Typography
- vi) DDSN 1255 – Adobe Creative Suite Basics
- vii) DDSN 2152 – 3D Design Level 3: Exhibit/Tradeshow
- viii) DDSN 2153 – Interior Design Level 3: Store Planning/Themed Exhibit
- ix) DDSN 2154 – Design Career Research

K. Pawlak provided a brief overview of each new course. Minor typographical errors in forms for DDSN 1151 and DDSN 1251 were noted and will be corrected.

MOTION: That the new DDSN courses listed above be approved by Education Council.

Moved by K. Pawlak/Seconded by R. Semmens
CARRIED

E) NURSING

- a) Program Revision – BSN
- b) New Course Proposal and Prerequisite Change
 - i) NURS 3115 – Family Experiences with Maternal and Newborn Health & Healing
 - ii) NURS 3116 – Family Experiences with Infants, Children, and Youth Health & Healing
 - iii) NURS 3145 – Family Practice V
- c) Discontinued Courses
 - i) NURS 3140 – Nursing Practice V
 - ii) NURS 3141 – Healing/Health Sciences: Advanced Health Challenges

These items were presented as a package. The Nursing Department proposes adding the three new courses in Term 6, and deleting *NURS 3140* and *NURS 3141*, which no longer meet the educational needs of students in the program. Transition plans are in place for affected students.

MOTION: That the BSN program revision, new courses *NURS 3115 – Family Experiences with Maternal and Newborn Health & Healing*, *NURS 3116 – Family Experiences with Infants, Children, and Youth Health & Healing* and *NURS 3145 – Family Practice V* and the discontinuation of *NURS 3140* and *NURS 3141* be approved by Education Council.

Moved by W. Low/Seconded by P. Norwood
CARRIED

F) REGISTRAR'S OFFICE

- a) Program Admission Requirements
 - i) Arts & Science (University Transfer)

The Registrar's Office proposes eliminating the Dean's Admission category, as the criteria which base admission in this category on previous education and suitability for college-level study (in addition to the minimum age of 19), have never actually been enforced, yet may discourage potential students from applying to the College. The requirement "(or) Be 19 years of age or older by the first day of the first semester of attendance" will simply be added to the list of criteria considered for Regular Academic Admission in the calendar.

MOTION: That the amendment to the Arts & Science (University Transfer) program admission requirements be approved by Education Council.

Moved by K. Paul/Seconded by L. Arnold
CARRIED

- ii) International Student

The current statement regarding admission requirements for International Students specifies a minimum age of 18 years. However, Langara College is the only B.C. post-secondary institution to apply an age requirement based solely on citizenship, and this has been an unnecessary barrier to IE student admission. Therefore the Registrar's Office recommends deleting this requirement from the admission requirements statement. Other requirements – completion of BC grade 12 or equivalent, and English language proficiency – will remain the same.

MOTION: That Education Council approve the revised admission requirements for International Students.

Moved by K. Paul/Seconded by W. Low
CARRIED

G) SCHOOL OF MANAGEMENT

- a) Program Admission Requirements
 - i) Arts & Science Commerce Transfer Program

With the growth of the program, priority registration is no longer needed, as there are adequate sections of required courses to accommodate all qualified students. In addition, the complicated application process has led to confusion among students. Therefore, the department is proposing that limited enrolment designation and early registration priority be eliminated for this program.

MOTION: That Education Council approve the revised admission requirements for the Arts & Science Commerce Transfer Program.

Moved by P. Norwood/Seconded by A. Alves
CARRIED

- b) New Course Proposal
 - i) BUSM 3400 – Investment Strategies

BUSM 3400, designed to provide a practical introduction to the financial markets, was developed in response to student demand. This 3-credit course will increase elective options for students at the upper division level in the BBA, Business Management and Accounting concentrations. Effective date is September 2009.

MOTION: That the new course *BUSM 3400 – Investment Strategies* be approved by Education Council.

Moved by P. Norwood/Seconded by R. Semmens
CARRIED

- c) Program Revision
 - i) BBA

The proposed revision to the BBA program will add two courses to the list of choices for non-accounting business third and fourth year courses. *BUSM 3400* will appeal to Accounting students interested in investments and portfolio management, and *INTB 4220* is a course required by the Institute of Chartered Accountants.

MOTION: That the addition of *BUSM 3400* and *INTB 4220* as electives in the BBA Program be approved by Education Council.

**Moved by P. Norwood/Seconded by K. Pawlak
CARRIED**

- d) Prerequisite Change
 - i) INTB 3100 – Management Issues in International Business
 - ii) INTB 3200 – International Marketing Management
 - iii) INTB 3500 – International Law
 - iv) INTB 4100 – International Logistics
 - v) INTB 4200 – International Business Strategy

Proposed changes to prerequisites for international business courses will ensure consistency with other 3rd and 4th year courses in the BBA, in terms of the number of credits required, and foundation course requirements. All courses require completion of a minimum 54 credits including 6 credits of university-transferable English or Communications with a minimum “C” grade, or permission of the department. In addition, all courses except INTB 3100 also require INTB 2000 as a prerequisite; INTB 3200 also requires MARK 1115; and INTB 3500 also requires BUSM 1285.

MOTION: That the prerequisite changes in *INTB 3100*, *INTB 3200*, *INTB 3500*, *INTB 4100* and *INTB 4200* be approved by Education Council.

**Moved by P. Norwood/Seconded by W. Low
CARRIED**

L. Cullen turned chair over to W. Low.

H) LIBRARY & INFORMATION TECHNOLOGY

- a) Program Revision

The Library and Information Technology Department, having broadened entry requirements to accept a wider range of credentials for transfer into the program, proposes elimination of the three existing program streams (General, Technology and Aboriginal) and allowing students to choose their own electives from recommended university transferable Social Science, Humanities or Science courses.

A second change will remove the course *BCAP 1420-Keyboarding* from the list of required program courses. The majority of students now satisfy the keyboarding requirement through Flexible Assessment, and few need to take the course. The department recommends maintaining keyboarding as an exit requirement for graduation, but not as a 3-credit course within the program. This will reduce the program’s total credit hours from 64 to 61.

Both proposed revisions have received support of the program advisory committee.

MOTION: That the program revisions described above be approved by Education Council.

**Moved by L. Cullen/Seconded by K. Pawlak
CARRIED**

- b) Course Title Change
 - i) LIBR 2411 – Electronic Information Handling
 - ii) LIBR 2416 – Readers’ Services

Amending course titles will better reflect the content of these courses. Upon approval, LIBR 2411 will be renamed *Library Technologies and Information Management*, and LIBR 2416 will become *Reference Resources and Services*.

MOTION: That Education Council approve the renaming of the courses *LIBR 2411* and *LIBR 2416* as recommended.

Moved by L. Cullen /Seconded by A. Alves
CARRIED

5. NEW BUSINESS

A) Versioning of Online Calendar/Resource manual revision and New EdCo Forms

L. Cullen noted that an initiative aimed at improving the currency of the online calendar has resulted in the development of a versioned calendar, which will enable new information to be uploaded every semester. This will distribute the Education Council calendar deadlines more evenly throughout the year, tied to the September, January and April meeting dates. It is proposed that these new deadlines become effective as of May 1, 2009.

MOTION: That the new calendar deadlines be approved by Education Council as part of the versioning of the online College Calendar.

Moved by L. Cullen/Seconded by G. Krause
CARRIED

Revised, interactive Education Council forms, developed in consultation with the Registrar's Office, will combine elements of existing forms to reduce the total number from 13 to 8, and will eliminate the need for additional attachments. Drop-down options and automatic updating of fields will make these forms easier to use. The deadline for submission of completed forms for review by the Registrar's Office will be seven days ahead of the date for submission to M. Chan for DDC, prior to each Education Council meeting.

MOTION: That the revised Education Council forms and submission date for the Registrar's Office be approved by Education Council.

Moved by L. Cullen/Seconded by K. Paul
CARRIED

B) Policy F1007-Final Examinations (revision)

During a meeting held on January 9, 2009 regarding online and mixed-mode delivery of courses, it was recommended that these modes of course delivery be better addressed by the College policy on examinations. An increasing number of scheduling conflicts for online exams was noted. Changes to the policy include section 5.10 which will allow 3-hour examinations on evenings and weekends for courses numbered 3000 or higher, and will permit exams for online courses to be made available for longer than the duration of the exam specified in 5.10. (A typographical error in 5.10 a. was noted and will be corrected.)

MOTION: That the revisions of *Policy F1007 – Final Examinations* be approved by Education Council.

Moved by L. Cullen/Seconded by P. Norwood
CARRIED

W. Low returned the chair to L. Cullen.

L Cullen acknowledged the work of Emily Scarlett and Therese Paradis in creating the new Education Council forms.

6. ADJOURNMENT

MOTION: That the meeting be adjourned.

Moved by M. Gerson
CARRIED

The meeting was adjourned at 1415 hours.

The next meeting of Education Council will be held on Tuesday, April 21, 2009.