

**EDUCATION COUNCIL**  
**MINUTES OF THE MEETING HELD ON**  
**Tuesday, April 15, 2008**

**Membership:**

Antonella Alves  
Fraser Archibald  
Linda Arnold  
Noel Currie (a)  
Laura Cullen (Chair)  
Martin Gerson  
Margaret Heldman (a)

Linda Holmes (a)  
Jim Hooton  
Gerda Krause  
Wendy Low  
Peter Norwood  
Kevin Paul  
Ken Pawlak (a)

Brian Pendleton (Vice-Chair)  
Lisa Randell (a)  
Roger Semmens  
Joyce Wong

**Student Representatives:**

Arran Walshe (a)  
Gabriel Pelletier (a)

**Notes:**

Susan Smith

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**1. CALL TO ORDER**

The meeting was called to order at 1307 hours upon declaration of a quorum.

**2. APPROVAL OF AGENDA**

**MOTION:**

That the agenda be approved with L. Cullen presenting item 4. D) on behalf of K. Pawlak.

**Moved by L. Cullen**  
**CARRIED**

**3. APPROVAL OF THE PREVIOUS MINUTES**

**MOTION:**

That the minutes of the Education Council meeting held March 11, 2008 be approved as circulated.

**Moved by G. Krause/Seconded by W. Low**  
**CARRIED**

**4. CURRICULUM**

A) BIOLOGY

a) **New Course Proposal**

i) BIOL 1175 – Introduction to Human Biology

This new course was developed to meet the needs of the Nutrition and Food Services department, which requires a non-lab Biology course, delivered on line as a support course for its program. The course is expected to also attract other students requiring a non-lab science credit. The Biology Department will pursue articulation at the university level.

**MOTION:**

That the new course *BIOL 1175 – Introduction to Human Biology* be approved by Education Council.

**Moved by G. Krause/Seconded by W. Low**  
**CARRIED**

L. Cullen turned the chair over to B. Pendleton.

B) NUTRITION & FOOD SERVICE MANAGEMENT

a) **Prerequisite Change**

i) FSRV 2529 – Food Svc Supervisory/Clinical Fieldwork

This is a final course in the program, which integrates management and supervisory skills. The Nutrition and Food Service Management Department recommends changing the grade set for “satisfactory completion” of certain prerequisites from ‘C’ to ‘C-’. The proposal will also slightly alter the calendar statement to improve clarity, and will read as follows: ***A minimum “C” grade in all of NUTR 2422, 2423, and FSRV 4323; a minimum “C-” grade in FSRV 4424; and satisfactory completion of all other program courses. Students may be enrolled in FSRV 2329 concurrently with this practicum. Note: Restricted to program students.***

**MOTION:**

That the prerequisite change for *FSRV 2529* be approved by Education Council.

Moved by L. Cullen/Seconded by G. Krause  
**CARRIED**

**b) New Course Proposal**

i) *FSRV 4444 – Management of Facilities & Support Services*

L. Cullen noted that this new course represents a substantial revision and replacement of the existing *FSRV 4424*, effective Fall 2008. *FSRV 4444* will incorporate the facility design content from *FSRV 4424* but is expanded to integrate support services that include management of housekeeping, laundry and maintenance areas. There is an increasing number of program graduates who are moving into middle management positions in the healthcare sector.

**MOTION:**

That the new course *FSRV 4444 – Management of Facilities & Support Services* be approved by Education Council.

Moved by L. Cullen/Seconded by L. Arnold  
**CARRIED**

**c) Subject Code Change/Subject Number Change**

i) *FSRV 2112, 2212, 2322, 2422*

The Nutrition and Food Services department proposes changing the alpha coding of these courses to *NUTR*, to better reflect course content and to increase visibility in the College Calendar for arts and sciences students seeking Nutrition courses.

ii) *FSRV 2122*

This course will have both alpha and numeric codes changed, to become *NUTR 2500*.

**MOTION:**

That the subject and numeric code changes described above be approved by Education Council.

Moved by L. Cullen/Seconded by F. Archibald  
**CARRIED**

**d) Discontinued Courses**

i) *FSRV 2112, 2212, 2322, 2422, 2122, 4424*

This proposal will discontinue courses replaced or recoded as described in 4) b) and c) above.

**MOTION:**

That Education Council approve the discontinuation of the courses *FSRV 2112, 2212, 2322, 2422, 2122 and 4424*

Moved by L. Cullen/Seconded by J. Hooton  
**CARRIED**

**e) Program Revision – Nutrition and Food Service Management Program**

This revision reflects changes to the curriculum occurring as a result of the new course *FSRV 4444* and the recoding of *FSRV 2112, 2212, 2322 and 2422*. L. Cullen noted that the course listing included with the agenda package did not include the new alpha coding, and will be amended to do so.

**MOTION:**

That the program revision and amendment described above be approved by Education Council.

Moved by L. Cullen/Seconded by W. Low  
**CARRIED**

B. Pendleton returned the chair to L. Cullen.

C) SOCIOLOGY

a) **Course Title/Description Change**

- i) SOCI 1130 – Sociology & First Nations Issues
- ii) SOCI 1110 – Sociology & Aboriginal Perspectives

The Sociology Department recommends replacing the term “First Nations” in the course title of SOCI 1130 and wherever it occurs in the course description of SOCI 1110, with the more inclusive “Aboriginal”, as recognized by federal guidelines.

**MOTION:**

**That** the course title change for SOCI 1130 and course description change for SOCI 1110 be approved by Education Council.

**Moved** by B. Pendleton/Seconded by R. Semmens  
**CARRIED**

L. Cullen turned the chair over to B. Pendleton.

D) DISPLAY+DESIGN

a) **New Course Proposal**

- i) DDSN 1100 – Design Explorations: From Typography to Tattoos

L. Cullen presented this new course, which will introduce students to design through theory, principles and concepts using everyday examples of contemporary design. The course, to start in the Fall 2008 semester, will be open to all students wishing to explore trends in design, and is expected to generate interest in the Display+Design program.

**MOTION:**

**That** the new course *DDSN 1100 - Design Explorations: From Typography to Tattoos* be approved by Education Council.

**Moved** by L. Cullen/Seconded by L. Arnold  
**CARRIED**

5. **OTHER BUSINESS**

**A) Master’s Equivalency Policy**

This comprehensive policy, entitled *Master’s Qualification Equivalency (Policy Number D2001)* “specifies the authority, procedures and criteria for determining whether a faculty member’s Master’s degree is ‘appropriate’ and what will be considered ‘equivalent’ to a Master’s degree, for the purposes of applying the LFA Collective Agreement and other similar college requirements”. L. Cullen noted that any additions or amendments to criteria will be recorded in the Appendix, as stipulated in Section 8.3, rather than require revision of the entire policy.

**MOTION:**

**That** Education Council approve the new policy *Master’s Qualification Equivalency (Policy Number D2001)*.

**Moved** by L. Cullen/Seconded by R. Semmens  
**CARRIED**

**B) Final Examinations Policy**

K. Paul presented the document *E200x: Final Examinations* which combines three older policies, and noted several key changes: Section 5.4 allows exams to be normally scheduled Monday to Saturday, whereas previously only Saturday courses could schedule exams on Saturdays. Section 5.11 will allow the possibility of three-hour exams, to be approved on a case-by-case basis. Section 5.18 ensures that the existing practice governing online exams is addressed by this policy.

**MOTION:**

**That** Education Council adopt the new Policy *Final Examinations*.

**Moved** by K. Paul /Seconded by G. Krause  
**CARRIED**

**C) Elections: Education Council Chair and Vice Chair**

K. Paul reviewed the policy for the election of officers to Education Council.

Following a call for nominations for the position of Chair, R. Semmens nominated L. Cullen, who accepted the nomination. There being no other nominations, L. Cullen was declared elected by acclamation.

Following a call for nominations for the position of Vice-Chair, B. Pendleton nominated W. Low, who accepted the nomination. There being no other nominations, W. Low was declared elected by acclamation.

**6. INFORMATION ITEM**

L. Cullen informed Council that on April 14 she and L. Arnold were present at the DQAB review of the collaborative Bachelor of Performing Arts degree proposal. L. Cullen commended L. Arnold for her contribution to the presentations. The DQAB review panel commented favorably on the proposal.

**7. ADJOURNMENT**

The meeting was adjourned at 13:42 hours.

***The next meeting of Education Council will be held on Tuesday, May 13, 2008.***

***\*Please note this meeting will be held in room B144\****