

EDUCATION COUNCIL
MINUTES OF THE MEETING HELD ON
Tuesday, March 15, 2005 in Room B201

Membership:

Antonella Alves
Linda Arnold (a)
Eric Ball
Lynn Carter (a)
Laura Cullen (Vice Chair)
Penny Gallagher (a)
Martin Gerson

Guests:
Wendy Low
Ken Pawlak

Marg Heldman
Linda Holmes
Jim Hooton
Terry Kornutiak
Gerda Krause
Judith Neamtan (non-
voting)(a)
Pam Novak-Cawley (Chair)

Brian Pendleton
Lisa Randell
Roger Semmens
Dennis Steeves

Student Representatives:

Hannah Bhimji (a)
Rita Bisla
Max Hilland (a)
Jason Raycraft

Amy Kwan (notes)

Copy of minutes sent to: Doug Soo, Shirley Kamerling-Roberts

1. CALL TO ORDER

The meeting was called to order at 1303 hours.

P. Novak-Cawley welcomed the new student representatives and invited council members to give a round table introduction.

2. APPROVAL OF AGENDA

MOTION: That the agenda be adopted as circulated.

Moved by R. Semmens/Seconded by M. Gerson
CARRIED UNANIMOUSLY

3. APPROVAL OF THE PREVIOUS MINUTES AND BUSINESS ARISING

MOTION: That the minutes of the Education Council meeting held on February 15, 2005 be approved as circulated.

Moved by L. Cullen/Seconded by E. Ball
CARRIED UNANIMOUSLY

3. Policy E2002: Citizenship – Eligibility for Enrolment as a Domestic Student

L. Holmes spoke to this item. A policy has been established to comply with the guidelines set out by the Ministry of Advanced Education, jointly with Citizenship and Immigration Canada, to define the exceptions applicable to foreign students who wish to stay in Canada and be treated as domestic students with respect to tuition fees and counting of FTEs. In view of the changes that will be made to the exceptions by the Ministry from time to time, Policy E2002 was presented to address that these exceptions will be contained in appendices to facilitate the process of making necessary changes in the future.

MOTION: That Education Council recommend Policy E2002 “Citizenship – Eligibility for Enrolment as a Domestic Student” to College Board.

Moved by L. Cullen/Seconded by M. Gerson
CARRIED UNANIMOUSLY

4. CURRICULUM

4a) COMPUTER INFORMATION SYSTEMS

Change to Course Prerequisites

- i) **CISY 1215 - Business Computer Applications**
- ii) **CISY 2314 – Advanced Visual Basic**
- iii) **CISY 2322 – Operating Systems II**
- iv) **CISY 2415 – Management Information Systems**
- v) **CISY 2428 – Advanced Application Development**
- vi) **CISY 2360 – Java Programming**
- vii) **CISY 2361 – Internet Technology**

The Computer Information Systems department proposed removing all prerequisites of the above courses as outlined on p. 11 of the agenda package. L. Cullen advised that this is reflective of the transition plan that has been put in place as a result of the upcoming merge of Computer Systems Information department with Computer Science department.

MOTION: That this change to course prerequisites be approved as recommended.

Moved by L. Cullen/Seconded by D. Steeves
CARRIED UNANIMOUSLY

4. CURRICULUM

4a) COMPUTER INFORMATION SYSTEMS (cont'd)

New Course Proposal

- ix) **CISY 2371 – Internet Technology I**
- x) **CISY 2372 – Internet Technology II**
- xi) **CISY 2373 – Advanced Application Development I**
- xii) **CISY 2374 – Advanced Application Development II**

L. Cullen presented the new course proposals. She noted two changes on page 19 and 23 respectively. On p. 19, the weekly contact hours for lecture should be “2”not “3”; and on p. 23, the lecture hours should read 2:0:2 for all the four listed courses. These new courses have been developed as part of the transition plan for students to complete the existing CIS program by the summer of 2006, and also to ease the scheduling workload issues for faculty members.

MOTION: That these new courses be approved as recommended.

Moved by L. Cullen/Seconded by D. Steeves
CARRIED UNANIMOUSLY

Program Revision

viii) CIS Co-op Education Diploma Program

L. Cullen indicated an addition to the support courses listed under the CIS Diploma Program and the CIS Co-op Education Program on p. 17 of the agenda package. It should read “BUSM 1250 *or* BUSM 1321”. Due to a scheduling conflict with BUSM 1250 in the summer and fall semesters, students are allowed to take BUSM 1321 as an alternate course. Students who either opt for the diploma program or Co-op stream must complete these courses in any sequencing to qualify for graduation.

MOTION: That this program revision be approved as recommended.

Moved by L. Cullen/Seconded by D. Steeves
CARRIED UNANIMOUSLY

4b) FINANCIAL MANAGEMENT

Program Revision

L. Cullen presented the program revisions as a package.

i) Associate of Arts (Commerce & Business)

The Financial Management department proposed the following changes, as noted on p. 43 of the agenda package, to reflect the requirement changes at SFU and our calendar changes:

- Remove the “*” which identifies the allowable substitutes (MATH 1173/1183 or 1171) for MATH 1174 from MATH 1274, and move “*” next to MATH 1174.
- Delete STAT 2225 as a required course.

Should these changes be approved by Education Council, they will apply to all students in the program regardless of when they started the program.

ii) Arts and Science Commerce Transfer

The Financial Management department proposed the following changes, as noted from p. 49-51, to reflect College calendar changes and the requirement changes taken place at SFU:

- Delete STATS 2225 as a required course.
- Drop Philosophy as an alternate to the English requirement.

MOTION: That the above program revisions be approved as recommended.

Moved by L. Cullen/Seconded by D. Steeves
CARRIED UNANIMOUSLY

4c) NUTRITION & FOOD SERVICES MANAGEMENT

Change to Course Prerequisites

i) FSRV 1219 – Orientation to Food Services Operations

The Nutrition & Food Services Management department requested removing FSRV 1214 as a prerequisite for FSRV 1219 (Orientation to Food Services Operations) to facilitate the summer intake.

MOTION: That this change to course prerequisite be approved as recommended.

Moved by L. Cullen/Seconded by G. Krause
CARRIED UNANIMOUSLY

5) Election for EDCO Chair and Vice-Chair

P. Novak-Cawley announced that this was the last meeting for D. Steeves, E. Ball and herself as members of Education Council. There will be new additions to the group as of April 1, 2005.

J. Hooton graciously agreed to carry out the elections for EDCO Chair and Vice-Chair in the absence of P. Gallagher. He invited nominations for the position of Chair. D. Steeves put forward two nominations:

- L. Cullen (Chair)
- M. Heldman (Vice-Chair)

Having asked for nominations three times and hearing none, L. Cullen was declared Chair by acclamation.

J. Hooton called for nominations for the position of Vice-Chair. Hearing no further nominations, he declared M. Heldman Vice-Chair by acclamation.

P. Novak-Cawley thanked Education Council members for their support for the past few years during her capacity as the Chair, particularly to D. Steeves and E. Ball, who will be retiring from their positions. L. Cullen, on behalf of Education Council, thanked P. Novak-Cawley for a job well done.

There being no other business, the meeting was adjourned at 1328 hours.