

EDUCATION COUNCIL
MINUTES OF THE MEETING HELD ON
Tuesday, February 17, 2004 in Room B201

Membership:

Antonella Alves
Linda Arnold (a)
Eric Ball
Lynn Carter
Laura Cullen
Martin Gerson (Vice Chair)

Linda Holmes (a)
Marg Heldman
Terry Kornutiak (a)
Gerda Krause
Judith Neamtan(non-voting)
Pam Novak-Cawley (Chair)

Lisa Randell
Penny Gallagher
Brian Pendleton (a)
Roger Semmens
Dennis Steeves

Guests:

Jane Heyman
Margo Chapman-Kendall

Student Representatives:

Dee Dahl
Christian Gonzalez

Amy Kwan (notes)

Copy of minutes to be sent to: Doug Soo, Shirley Kamerling-Roberts

1. CALL TO ORDER

The meeting was called to order at 1300 hours.

P. Novak-Cawley welcomed Christian Gonzalez and Penny Gallagher to the meeting. She introduced Christian Gonzalez as a new member to Education Council representing the student community.

2. APPROVAL OF AGENDA

P. Novak-Cawley requested rearranging the following agenda items to accommodate individual availability:

- move 4k(i) to the first item on the agenda
- move 4b, 4d, and 4j to the last items of the agenda

MOTION: That the agenda be approved with the above rearrangements.

Moved by G. Krause/Seconded by R. Semmens
CARRIED UNANIMOUSLY

3. APPROVAL OF THE PREVIOUS MINUTES AND BUSINESS ARISING

It was noted that the sentence stated in 4c(i) on page 3 of the draft minutes should read "... There were also changes to reflect the credits awarded for some Science courses at Langara."

MOTION: That the minutes of January 20, 2004 be approved with the above amendment.

Moved by L. Cullen/Seconded by D. Steeves
CARRIED UNANIMOUSLY

4. CURRICULUM

4k) SOCIOLOGY/ANTHROPOLOGY

New Course Proposal

i) ANTH 1224 – Ethnoarchaeology

M. Gerson introduced M. Chapman-Kendall, instructor in the Anthropology department, and invited her to present the new course proposal. M. Chapman Kendall thanked the Education Council members for agreeing to shift the agenda to accommodate her schedule. She advised that ANTH 1224 (Ethnoarchaeology) is a new course developed to augment the Anthropology Field School offering; yet, it is not limited to being offered in the field. Tanja Hoffman, who is the instructor for this course, has put together the course package. This course will be offered in summer 2004 in conjunction with the Archaeology Field School, which will be in Pitt Meadows. She requested that the following sentence be added to the calendar description:

“A variety of methodological and theoretical perspectives will be considered.”

MOTION: That the new course, ANTH 1224, be approved with the above sentence added to the calendar description.

Moved by M. Gerson/Seconded by L. Cullen
CARRIED UNANIMOUSLY

4a) ABORIGINAL STUDIES

Program Revision

i) Aboriginal Studies

M. Gerson presented this program revision in B. Pendleton’s absence. He indicated that the five Aboriginal Studies courses, which replaced the courses previously offered at the IIG (Institute of Indigenous Government), with which Langara partnered until last spring, had already been approved by Education Council in June 2003. These courses have been listed on our website since last summer and the courses were offered last fall. The changes made to the program, however, were not previously presented to Education Council for approval. Therefore, this revision is being made to accurately reflect practice.

MOTION: That this program revision be approved as presented.

Moved by M. Gerson/Seconded by L. Cullen
CARRIED UNANIMOUSLY

4c) BUSINESS MANAGEMENT

Change to Course Prerequisite

i) BUSM 2150 – Credit & Collection Management

L. Cullen advised that BUSM 2150 was part of the Business Management program and it has now become an elective. Students enrolled in the course do not have the same program background; thus, the success rate has decreased. Therefore, the Business Management department is requesting the addition of the following prerequisite:

BUSM 1100 ‘C-’

MOTION: That this change to course prerequisite be approved as recommended.

Moved by L. Cullen/Seconded by G. Krause
CARRIED UNANIMOUSLY

4e) CO-OP

New Course Proposals

- i) COOP 1000-1499 – COOP Internship Work Placement Performance**
- ii) COOP 1500-1999 – COOP Internship Work Placement Report**

L. Cullen presented these two new course proposals.

- i) COOP 1000-1499 – COOP Internship Work Placement Performance
She advised that Co-op department has developed this proposal to provide a co-op option for students who are not in a co-op program but are motivated to participate in a work term to gain their career-related work experience. This course also gives the students the co-op credit required to be hired by an employer who wants to or can only hire a co-op student for a position. The course number will begin sequentially from 1000-1499.
- ii) COOP 1500-1999 – COOP Internship Work Placement Report
These courses involve the preparation of the work term report, which is evaluated by the co-operative coordinator, faculty and in some cases by the employer.

MOTION: That these two new course proposals be approved as recommended.

Moved by L. Cullen/Seconded by D. Steeves
CARRIED UNANIMOUSLY

Change to Course Prerequisite

iii) COOP Programs

L. Cullen presented this change to course prerequisite. The Co-op department requested changing the admission requirements for all Cooperative Education Diploma Programs to read:

- “Be enrolled in 3 program courses (minimum 9 credits) or more, not including BUSM 1310.”

MOTION: That this change to course prerequisite be approved as recommended.

Moved by L. Cullen/Seconded by D. Steeves
CARRIED UNANIMOUSLY

4f) ECONOMICS

Change to Course Prerequisite

i) ECON 2296 – Managerial Economics

M. Gerson advised that ECON 2296 is a second-year economics course that is required by most university transfer commerce students. The Economics department requested changing the prerequisite from:

“ECON 1220 and 1221, MATH 1153 and 1171 and 1173, 1174 or 1274, all with a ‘C’ grade or higher” **to**

“ECON 1220 with a ‘C+’ grade or higher and ECON 1221 and MATH 1153, or 1171, or 1173, or 1174, or 1253, or 1271, or 1273, or 1274 with a ‘C’ grade or higher”

A question was raised whether this change might affect the admission requirements to the Commerce Transfer program. M. Gerson suggested that L. Cullen check with E. Hamer.

MOTION: That this change to course prerequisite be approved as recommended.

Moved by M. Gerson/Seconded by L. Cullen
CARRIED UNANIMOUSLY

4g) FILM ARTS

New Program Proposal

i) Film Arts

D. Steeves presented this new program proposal. The proposal was originally presented to Education Council in September 2001 as “Studies in Acting, Writing & Design for the Screen”. He advised that a survey has been conducted and he reviewed the results. The results indicated that students show more interest in a directing component than in the original screen design proposal. As a result, it was proposed to substitute the “Design” certificate with a “Directing” certificate and that Langara call the new program “Film Arts”. He indicated that there is a change in the student capacity from 42 to 39 on page 49 of the agenda package. He also distributed revised copies of the calendar description (p. 55-58) that will replace the existing pages in the agenda package, noting the minor wording changes were reviewed by the Dean and the Registrar’s office.

It was pointed out that students who wish to obtain a second certificate in another stream of the Film Arts program must repeat FLMA 1180 and FLMA 1280. Since the same course number would appear as a duplicate course on student’s transcript, it was recommended that the program identify each individual course with a different number.

M. Gerson suggested that this proposal be approved subject to allowing the Film Arts program and the Registrar’s office to work out an appropriate numbering system for the courses, and make changes to the course numbers within the spirit of the description that appears on page 55 of the calendar description.

MOTION: That this new program proposal be approved with the above recommendation.

Moved by D. Steeves/Seconded by R. Semmens
CARRIED UNANIMOUSLY

4h) FINANCIAL MANAGEMENT

Change to Course Prerequisite

i) FMGT 1323 – Management Accounting I

L. Cullen presented this change to course prerequisite. The Financial Management department requested adding FMGT 1115 as a prerequisite to this course.

MOTION: That this change to course prerequisite be approved as recommended.

Moved by L. Cullen/Seconded by E. Ball
CARRIED UNANIMOUSLY

4i) HISTORY/LATIN/POLITICAL SCIENCE

Discontinued Course Request

i) POLI 2242 – Sustainable Development

M. Gerson advised that this was one of the courses in which students were required to register at Langara for the Africa Field Study program. Since the program is now delivered through McGill University, the History/Latin/Political Science department requested discontinuing the above course.

MOTION: That this request to discontinue POLI 2242 be accepted as recommended.

Moved by M. Gerson/Seconded by G. Krause
CARRIED UNANIMOUSLY

4j) MATH & STATS

New Course Proposal

i) STAT 1182 – Using EXCEL in First Term Statistics

M. Heldman presented this new course proposal. The Statistics department has developed STAT 1182 to retain transferability with SFU. SFU has changed its requirement to include an additional credit, namely the use of Excel in Statistics. Students who wish to transfer to SFU are, therefore, required to take both STAT 1181 and STAT 1182. M. Gerson advised that this course will be made available to students beyond Langara through BC Campus and that the prerequisite for STAT 1182 will be STAT 1123 or 1124 or 1181 or permission of the department.

MOTION: That this new course proposal be approved as recommended.

Moved by M. Heldman/Seconded by D. Steeves
CARRIED UNANIMOUSLY

4k) SOCIOLOGY/ANTHROPOLOGY

Discontinued Courses Request

i) ANTH 1165 – Regional Studies in Anthropology: East Africa

ii) ANTH 2396 – Environment, Development and Social Change in East Africa

M. Gerson proposed discontinuing the above courses that were offered as part of the Africa Field Study program.

MOTION: That this request to discontinue the above courses be accepted as recommended.

Moved by M. Gerson/Seconded by G. Krause
CARRIED UNANIMOUSLY

4b) BIOLOGY

Discontinued Courses Request

i) BIOL 1395 – Natural History of East Africa

ii) BIOL 2319 – Biological Invasions

iii) AFFS 1305 – Study in Africa

iv) BIOL 2323 – Marine Biology

v) BIOL 2324 – Ornithology

vi) BIOL 2327 – Tropical Agroforestry

vii) BIOL 2328 – Herpetology

M. Heldman invited G. Krause to present this request. The Biology department requested discontinuing the above courses, which were part of the Africa Field Study program (no longer offered at Langara College).

MOTION: That this request to discontinue the above courses be accepted as recommended.

Moved by G. Krause/Seconded by M. Heldman
CARRIED UNANIMOUSLY

4d) COMPUTER SCIENCE

Minor Course Revision

i) CPSC 1050 – Introduction to Computer Science

ii) CPSC 1280 – Principles of Operating Systems

M. Heldman presented these two minor course revisions as a package. The Computer Science department proposed to make minor changes to the course title and description to reflect the course delivery and topics covered.

MOTION: That these minor course revisions be approved as recommended.

Moved by M. Heldman/Seconded by L. Cullen

CARRIED UNANIMOUSLY

iii) CPSC 2810 – Computer & Information Security

M. Heldman advised that CPSC 2810 is a new course developed to address security issues in computing. The College has worked in conjunction with the Computer Science department to ensure that this course is offered in a hardware lab isolated from the other common areas. The first course offering will take place this summer.

MOTION: That this new course proposal be approved as recommended.

Moved by M. Heldman/Seconded by G. Krause

CARRIED UNANIMOUSLY

5. FINAL EXAM STATUS

M. Gerson stated that the Final Exam Status, which was approved by Education Council, has now been revised incorporating the changes raised at the last meeting. He suggested that this list be accepted as presented and any future changes need to go through division chairs' office to be presented at the DDC and Education Council for approval. This list will be updated on a regular basis to reflect any changes made to the status of the courses. It is the role of the division chairs to enforce this list and notify instructors that they have to follow the appropriate process, as approved by Education Council, to change the examinable status of a course.

6. FOR INFORMATION

▪ **FIELD SCHOOL SHELL COURSES**

P. Gallagher presented this material as information. The information addresses the standardization of subject codes used by External Studies and Field School program to define "shell" courses. The applicable courses are listed below:

<u>COURSE</u>	<u>COURSE TITLE</u>
FSIE 1110	China Field School
FSIE 1111	European Field School
FSIE 1112	Latin American Studies
FSIE 1113	Studies in Thailand
FSIE 1114	Religious Studies Field School
FSIE 1115	Study in Greece
FSCA 1110	Fraser River Field Studies

Courses to be discontinued:

CHFS 1330	RELS 1305	LAMS 1110	AFFS 1305
GKFS 1305	EURO 1305	MRFS 1325	FRFS 1205

There being no other business, the meeting adjourned at 1405 hours.

