

**EDUCATION COUNCIL**  
**MINUTES OF THE MEETING HELD ON**  
**Tuesday, September 17, 2024 at 13:00**  
**Room B141**

**Membership:**

Antonella Alves (Vice-Chair)  
Patricia Aroca-Ouellette  
*Sam Bawa*  
*Elizabeth Barbeau*  
Vanessa Brown  
*Paula Burns\**  
*Ankit Choudhary*  
*Spencer Dane*  
Sandra Enns  
Nora Franzova

Brent Kennedy  
Qiyamah Li  
Tess MacMillan (Chair)  
*Pouyan Mahboubi*  
James Nickason  
Wanda Pierson  
*Garibul Singh*  
Jonathan Steele  
*Ann Syme*  
Sunita Wiebe

**Resource\*:**

*Connie Chong*  
Arnie Clark  
Dwayne Ford  
*Sam Issari*  
Debbie Schachter  
Emily Scarlett  
Alli Sullivan  
Pauline Vallee

**Guests\*:** Stewart McGillivray

**Minutes:** Susan Smith\*

**Regrets:** E Barbeau, P Burns, C Chong,  
S Dane, P Mahboubi, A Syme

\*non-voting  
*absent (ital.)*

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**1. CALL TO ORDER / WELCOME**

The meeting was called to order at 1:03 p.m. upon declaration of a quorum.

**2. LAND ACKNOWLEDGEMENT**

T MacMillan acknowledged the meeting's location on the unceded traditional territory of the Musqueam First People, who have given Langara College the name snəwəyət̓ leləm̓, *house of teachings*.

**3. APPROVAL OF AGENDA**

**IT WAS MOVED** by W Pierson, seconded by A Alves, that the agenda be approved as amended.

**MOTION CARRIED**

**4. DISCLOSURE OF CONFLICT OF INTEREST**

In accordance with the Education Council bylaws (Sec.5), Council members were provided an opportunity to declare a conflict of interest related to any item on the meeting agenda. No conflict was declared by any member in attendance.

**5. APPROVAL OF MINUTES**

**IT WAS MOVED** by J Nickason, seconded by W Pierson, that the minutes of the meeting of June 25, 2024 be adopted as presented.

**MOTION CARRIED**

## 6. CURRICULUM

### A) HISTORY, LATIN & POLITICAL SCIENCE

#### a) New Course

- i) HIST 1100 – World History to 1500

This course offers an introductory survey of world history from the beginnings of human activity to the year 1500 CE. The course has no prerequisites and is open to all students.

- ii) HIST 1101 – World History since 1500

This is the second of two courses developed to expand first-year introductory offerings in response to student demand for more courses on world history. The course has no prerequisites and is open to all students.

**IT WAS MOVED** by S Enns, seconded by W Pierson, that the new courses *HIST 1100 – World History to 1500* and *HIST 1101 – World History since 1500* be approved by Education Council.

S Enns explained that student feedback received during a recent program review indicated strong interest in the topic of world history. A full consultation process was completed to ensure that Indigenous perspectives are well-integrated into the course material.

**MOTION CARRIED**

### B) CONTINUING STUDIES

#### a) Memorandum: Discontinuing Inactive Continuing Studies Courses

- i) CONF 1060 - AGB Board Governance W/S 020242
- ii) CONF 1012 - Business Lecture Series 020242
- iii) CONF 1018 - CCOPE 2012 020242
- iv) CONF 1021 - CNSA Conf Insite Tour 020242
- v) CONF 1022 - CNSA Conference Banquet 020242
- vi) CONF 1000 - Festival Pass 020242
- vii) CONF 1011 - Naramata Conference 020242
- viii) CONF 1015 - Professional Development 020242
- ix) CONF 2000 - Regular Studies Conference 020242
- x) CONF 2001 - Regular Studies Conference 020242
- xi) CONF 1017 - Reifel Bird Sanctuary Trip 020243
- xii) CONF 0000 - Room schedule 020243
- xiii) CONF 1003 - Summer School 020243
- xiv) PMCP 4000 - Project International Deposit 020243
- xv) CONF 1050 - InDesign Advanced: Data Merge 020242
- xvi) CONF 1051 - TechWorks (2) 020242
- xvii) CONF 1052 - TechWorks (3) 020243
- xviii) CONF 1053 - Fusion 360 Intro 020243
- xix) CONF 1054 - Fusion 360 Advanced 020243
- xx) CSFW 1097 - Autodesk Certified User Exam 020243
- xxi) CSFW 1099 - Microsoft Competition Exam 020242
- xxii) CSFW 2005 - MOS Exam 020242
- xxiii) CSFW 2007 - Microsoft Exemption Exam 020242
- xxiv) CSFW 9997 - Computer Program Int'l App. 020243
- xxv) CSFW 9998 - Computer Program Admin Fee 020243
- xxvi) CSFW 9999 - Computer Course Admin 020243
- xxvii) CSSC 1006 - Design Computer Games L1 020243
- xxviii) CSSC 1007 - Design Computer Games Contin 020243
- xxix) DESK 1001 - Photoshop 1: Fundamentals 020243
- xxx) DESK 3000 - Adobe Certified Associate Exam 020243
- xxxi) ECOM 1010 - Electronic Commerce - Level 1 020243

- xxxii) ECOM 1061 - DB1 - Database Fundamentals 020243
- xxxiii) ECOM 2061 - DB2 - Database Design Concepts 020243
- xxxiv) ECOM 3062 - DBDP-Database Project 020243
- xxxv) ECOM 4030 - MS-SQL Server 1 020243
- xxxvi) FILM 1028 - Art of Camera Lighting 020243
- xxxvii) GBSC 1005 - Information Management Systems 020243
- xxxviii) GBSC 2007 - Business Comm Exemption Exam 020243
- xxxix) GRPH 1022 - HTML & CSS Level 1 020243
- xl) INET 1019 - Dreamweaver 2: For Designers 020243
- xli) INET 1020 - Document & Image Publishing 020243
- xlii) INET 1021 - PHP 1: Web Programming 020242
- xliii) INET 1067 - Dreamweaver 1: Website Constru 020242
- xliv) INET 1068 - Information Archtctre & Usb ts 020243
- xlv) INET 1072 - Interface Design w\ Photoshop 020243
- xlvi) INET 1074 - Introduction to FTP 020242
- xlvii) INET 1079 - Server-Side Scripting 020243
- xlviii) INET 1080 - AJAX: Developing Web 2.0 App 020243
- xliv) INET 1081 - Practical Web Technology 020243
- l) INET 1084 - Web Project Management 020243
- li) INET 1091 - Running your own Web Business 020243
- lii) INET 1092 - WordPress: Fundamentals 020243
- liii) INET 1094 - CSS: Cascading Style 020243
- liv) INET 1099 - HTML 5 and Web Applications 020243
- lv) INET 1102 - CSS3 and Responsive Web Design 020243
- lvi) INET 1103 - Intro to Android App Creation 020243
- lvii) INET 1104 - Advanced Android App Creation 020243
- lviii) INET 1105 - Principles of Object Program'g 020243
- lix) INET 1109 - Intro to iOS App Creation 020243
- lx) INET 1110 - Advanced iOS App Creation 020243
- lxi) INET 1111 - Improving HTML/CSS 020243
- lxii) INET 1112 - Mobile App Dev. w/JQuery 020243
- lxiii) INET 2002 - Dreamweaver 3: Dynamic Websit 020243
- lxiv) INET 2003 - PHP 2: Advanced Techniques 020243
- lxv) INET 2007 - Intro to Apache Web Server 020242
- lxvi) INET 2010 - Web Integration Project 020243
- lxvii) INET 2092 - WordPress: Creating the Perfec 020243
- lxviii) PROP 1047 - Careers in Property Management 020242
- lxix) PROP 1053 - Careers in Real Estate 020242
- lxx) PROP 1055 - Careers in Appraisal 020242
- lxxi) PROP 1056 - Careers in Social Housing 020242
- lxxii) VFLO 1005 - Business Aspect-Visual Merch 020243
- lxxiii) VINT 1006 - Woodworking Fundamentals 020243
- lxxiv) VINT 1007 - Woodworking: Joinery 020243

**IT WAS MOVED** by S Wiebe, seconded by A Alves, that discontinuation of the 74 Continuing Studies courses named in the memorandum dated June 12, 2024 from Connie Chong, Dean of Continuing Studies be approved by Education Council.

D Ford noted that the inactive courses were identified during configuring work for the new Workday Student system.

**MOTION CARRIED**

## 7. POLICY

### A) Policy Revision

#### a) E2008 – Academic Standing

This policy defines levels of academic standing for Regular Studies, shows how each is reflected on the student record, and explains any impact on academic status. The proposed revision:

- Defines CGPA, PGPA, and SGPA (Cumulative GPA, Program GPA, and Semester GPA)
- Adds an Early Alert prior to a student being placed on Academic Probation
- Defines the requirements for the Dean's Honour Roll
- Reduces the "time out" after Academic Suspension from three semesters to one semester
- Defines the SGPA requirements for Good Academic Standing
- Adds options to support student success when re-admitted after Academic Suspension
- Adds criteria for repeated courses and calculation of PGPA and CGPA

The revisions would be implemented after the launch of the new Student Information System (estimated date Summer 2026).

**IT WAS MOVED** by W Pierson, seconded by S Wiebe, that the revised *Policy E2008 – Academic Standing* be approved by Education Council.

A Clark noted that the additional amendments recommended by Council at the June 2024 meeting had been completed. The updated policy is intended to increase flexibility and fairness, and to be more student-focused. Issuing an Early Alert before academic probation allows the opportunity to provide information to students so that they better understand the implications of poor academic standing and are aware of the supports available to them.

During discussion, concern was expressed that the Early Alert notation appearing on the student's transcript could create extra stress for the student and potentially affect future employment prospects. A Clark explained that due to the functional limitations of the current system, transcript notations are either on or off; therefore, removing the Early Alert status from transcripts would result in removal of positive status indicators as well. Alternatively, the Early Alert could be deleted from the policy, but he noted that it had been added as a way to help students.

**MOTION FAILED**

## 8. OTHER BUSINESS

### A) Educational Agreements document revisions

- i) Educational Agreement Guidelines
- ii) Promotion & Maintenance of Educational Agreements

**IT WAS MOVED** by S Wiebe, seconded by J Steele, that the revised *Langara College Education Agreement Guidelines* and the *Promotion & Maintenance of Educational Agreements* be approved by Education Council.

S Wiebe explained that the content of the documents had been expanded to reflect current work related to block transfer agreements and to clarify the process for obtaining educational agreements. All existing agreements are available on both the internal Langara SharePoint site and the public-facing website.

**MOTION CARRIED**

### B) Registrar and Enrolment – Memorandum

- i) WMDD Program Description Clean-up: Work Term

Data migration work being done for transitioning to the Workday Student System identified a program description change that was missed when the WMDD program's Work Experience stream was cancelled. The revised description will remove the last line of the description which refers to the work term.

ii) THEA 3560 Prerequisite Change

During data migration for the new Workday Student System, an incorrect prerequisite statement was identified for THEA 3560. The current statement lists THEA 2460 as a prerequisite, but THEA 2460 does not exist and had been entered as a result of a typo in the original course paperwork. The correct prerequisite is “a minimum “B-” grade in THEA 3460.”

**IT WAS MOVED** by S Wiebe, seconded by A Alves, that the corrections in the *WMDD* program description and the prerequisite statement for *THEA 3560* be approved by Education Council.

**MOTION CARRIED**

iii) Graduation Advisory Committee Report – January to April 2024 and May to August 2024

P Vallee presented the report which identified 7 graduation substitutions/exemptions approved in the Spring 2024 semester, and 10 substitutions/exemptions in the Summer 2024 semester. In each semester, approvals resulted in one change coming to Education Council.

**IT WAS MOVED** by P Aroca-Ouellette, seconded by W Pierson, that the *Graduation Advisory Committee Report for January to April 2024 and May to August 2024* be received for information.

**MOTION CARRIED**

**9. ADJOURNMENT**

The meeting was adjourned at 1:56 p.m.