

# EDUCATION COUNCIL

## MINUTES OF THE MEETING HELD ON

Tuesday, June 20, 2023 at 13:00  
Room B141

### Membership:

Antonella Alves (Vice-Chair)  
Vanessa Brown  
Paula Burns\*  
*Spencer Dane*  
Sandra Enns  
Maisa Doris Ferlin  
Nora Franzova  
*Margaret Heldman*  
Brent Kennedy  
Gerda Krause

Qiyamah Li  
Kaitlin Lovering  
Tess MacMillan (Chair)  
James Nickason  
Wanda Pierson  
*John Sapalaran*  
*Harman Sidhu*  
Susan Sverdrup-Phillips  
*Ann Syme*  
Arman Thakur  
Sunita Wiebe

### Resource\*:

Connie Chong  
Arnie Clark  
Dwayne Ford  
Emily Scarlett  
*Debbie Schachter*  
Allison Sullivan  
Phuoi-Linh To  
Patricia Aroca-Ouellette

**Guests\*:** Bradley Hughes

**Minutes:** Susan Smith\*

**Regrets:** S Dane, M Heldman, A Syme

\*non-voting  
*absent (ital.)*

## 1. CALL TO ORDER / WELCOME

T MacMillan called the meeting to order at 1:00 p.m. and declared the presence of a quorum.

## 2. LAND ACKNOWLEDGEMENT

T MacMillan acknowledged the meeting's location on the unceded traditional territory of the Musqueam First Nation, who have given Langara College the name *snəwəyət leləm*, *house of teachings*.

## 3. APPROVAL OF AGENDA/CONSENT AGENDA

### A) Operational changes

#### a) NURSING

- i) Course Changes
  - NURS 5120 – Culture and Health

Prerequisites are removed as this course will be moved to Term 1 of the PDD program. A note regarding NNAS application is deleted to reflect changes in BCCNM guidelines, and a new program note is added regarding Criminal Record Checks and credential evaluation requirements.

- NURS 5145 – Critical Thinking and Decision Making II

Prerequisites are updated in this Term 2 course to reflect the new Term 1 curriculum structure. A note regarding NNAS application is deleted to reflect changed BCCNM guidelines, and a new program note is added regarding Criminal Record Checks and credential evaluation requirements.

- NURS 5265 – Clinical Simulation
- NURS 5280 – Critical Thinking and Decision Making III

In both courses, prerequisites are updated to reflect changes in the curriculum of the preceding program term.

**IT WAS MOVED** by A Alves, seconded by N Franzova, that the agenda/consent agenda be approved.

**MOTION CARRIED**

#### 4. DISCLOSURE OF CONFLICT OF INTEREST

In accordance with the Education Council bylaws (Sec.5), Council members were provided an opportunity to declare a conflict of interest related to any item on the meeting agenda. No conflict was declared by any member in attendance.

#### 5. APPROVAL OF MINUTES

**IT WAS MOVED** by G Krause, seconded by S Sverdrup-Phillips, that the minutes of the meeting of May 23, 2023 be adopted as presented.

**MOTION CARRIED**

#### 6. CURRICULUM

##### A) BBA UPDATE

T MacMillan reported that the anticipated submission for the renewal of the Bachelor of Business Administration program has been postponed as work on the proposal is paused for the remainder of the 2023-2024 academic year.

##### A) NURSING

###### a) New Course

###### i) NURS 5185 – Clinical Nursing Practice I

This course provides a half-time clinical practice rotation in a long-term care setting, to ensure that students in the *Post-Degree Diploma in Nursing Practice in Canada* have sufficient exposure to the Canadian health care system. Currently NPIC students have only one clinical practicum in Term 4. The new course will be added to the Term 2 curriculum and will provide 9 hours of field experience plus 1 hour seminar/tutorial per week, for a total of 130 hours per semester.

**IT WAS MOVED** by W Pierson, seconded by S Sverdrup-Phillips, that the new course *NURS 5185 – Clinical Nursing Practice I* be approved by Education Council.

**MOTION CARRIED**

###### b) Course Change

###### i) NURS 5100 – Professional Communication II

The proposed revisions are made to absorb content from NURS 5150, which is being discontinued. Changes are made accordingly in the calendar description, course content, learning outcomes, and prerequisites. Three corequisite courses are also added.

###### ii) NURS 5115 – Clinical Skills Lab I

Content is added to ensure students receive comprehensive skills education. Evaluation methods are changed to eliminate participation grades, and corequisites are added to reflect changes in the program curriculum.

###### iii) NURS 5125 – Clinical Skills Lab II

Course content, evaluation methods, and prerequisites are updated, and corequisites are added to reflect changes in the program curriculum.

###### iv) NURS 5275 – Common Health Challenges in Canada

The course content is changed to eliminate repetition within the program and to better meet the learning outcomes. Other changes include updated calendar description and prerequisites, and the addition of corequisites.

###### v) NURS 5285 – Clinical Nursing Practice

The proposal changes the course title to *Clinical Nursing Practice II* and updates are made in the calendar description and learning outcomes to align with the addition of the new course NURS 5185 – Clinical Nursing Practice I in Term 2 of the

program. A small revision is also made in the wording of the prerequisite statement.

**IT WAS MOVED** by W Pierson, seconded by S Sverdrup-Phillips, that the proposed revisions in *NURS 5100*, *NURS 5115*, *NURS 5125*, *NURS 5275*, and *NURS 5285* be approved by Education Council.

**MOTION CARRIED**

**c) Discontinued Course**

i) *NURS 5150 – Applied Nursing Leadership and Management*

The content of this course will be absorbed into *NURS 5275* and *NURS 5100*. Effective for the 202410 semester, students admitted into the NPIC program will follow a new curriculum that does not require *NURS 5150*.

**IT WAS MOVED** by W Pierson, seconded by A Alves, that the discontinuation of *NURS 5150 – Applied Nursing Leadership and Management* be approved by Education Council.

**MOTION CARRIED**

**d) Program Change**

i) *Post-Degree Diploma in Nursing Practice in Canada*

W Pierson explained that this 16-month program is designed to prepare internationally educated nurses to become eligible to practice in Canada. This proposal will add a semester of sub-acute clinical experience in Term 2 to better prepare students for Terms 3 and 4 and to ensure they meet requirements to practice safely and effectively within the Canadian healthcare system. In Term 1, *BUSM 1500* is replaced by *NURS 5120*, which is moved from Term 2. In Term 2, the new half-time clinical practice course *NURS 5185* is added, and *NURS 5150* is deleted as it is not required for a non-degree credential in Nursing. The relevant content from *NURS 5150* will be absorbed by *NURS 5100* and *NURS 5275*. *NURS 5285* is updated in Term 4. A program note is added regarding submission of Criminal Record Checks and credential evaluation requirements.

**IT WAS MOVED** by W Pierson, seconded by A Alves, that the proposed changes in the *Post- Degree Diploma in Nursing Practice in Canada* be approved by Education Council.

**MOTION CARRIED**

**B) MATHEMATICS & STATISTICS**

**a) Program Change**

i) *Post Degree Diploma in Data Analytics*

ii) *Post Degree Diploma in Data Analytics (Work Experience)*

In both programs, the series of three 1-credit courses (*EXPE 4801*, *4802*, and *4803*) in Terms 1, 3, and 4 is replaced by the single 3-credit *EXPE 4800* in Term 3.

**IT WAS MOVED** by N Franzova, seconded by G Krause, that the revisions in the *Post Degree Diploma in Data Analytics* and the *Post Degree Diploma in Data Analytics (Work Experience)* be approved by Education Council.

**MOTION CARRIED**

**C) PHYSICS & ASTRONOMY**

**a) Course Change**

i) *PHYS 1118 – Introductory Physics*

The proposed revisions are the result of a recent program review, and include updated course content, calendar description, learning outcomes, and evaluation methods. The weighting of the final exam will change from 40% of the final grade to the standard 20-35%.

**IT WAS MOVED** by N Franzova, seconded by W Pierson, that the proposed revisions in *PHYS 1118 – Introductory Physics*

be approved by Education Council, with amendments noted below.

T MacMillan explained that she had earlier talked with B Hughes about the weighting of assessments as described in the proposal, and it had been agreed that the scale for typical assessments and weighting would be revised as follows:

Exam 27.5 %  
Labs 20%  
Assignments 10%  
Quizzes 10%  
Midterms 22.5%  
Projects 10%

It was also agreed that the proposal's rationale be edited to show that course content is being updated, that a missing line be restored in the calendar description, and that approval of the motion be considered with these changes included.

**MOTION CARRIED**

#### **D) BIOLOGY**

##### **a) Course Change**

###### **i) BIOL 1115 – General Biology I**

The proposal adds CHEM 12 to the list of chemistry prerequisite options to improve accessibility for students coming out of high school, and adds ENGL 1100, 1129, and 1130 to the English prerequisite options. BIOL 1175 is moved in the prerequisite list to the section for those considered equivalent to high school biology courses since it does not have a lab component. The learning outcomes are revised to decrease the specificity of which DNA technologies will be covered to allow for better instructor flexibility as DNA technology evolves.

**IT WAS MOVED** by N Franzova, seconded by W Pierson, that the proposed changes for *BIOL 1115 – General Biology I* be approved by Education Council.

Based on advice given by the Chemistry department's K Lovering and P Aroca-Ouellette during discussion, it was agreed to amend the document by adding CHEM 1118 as an alternative prerequisite to CHEM 12.

**MOTION CARRIED**

##### **b) Discontinued Program**

###### **i) Citation in Ecology**

The program is being discontinued effective 202410, due to low enrolment. A transition plan will be implemented for any students who may be affected. The last term students may graduate from the citation is 202610.

**IT WAS MOVED** by N Franzova, seconded by G Krause, that the discontinuation of the *Citation in Ecology* be approved by Education Council.

**MOTION CARRIED**

##### **c) Discontinued Course**

###### **i) BIOL 1100 – The Science and Art of Biology**

###### **ii) BIOL 1185 – Human Ecology**

###### **iii) BIOL 2286 – Ecology of the Mekong River**

N Franzova explained that these courses are being formally discontinued as they have not been offered in over 10 years. BIOL 1100 was replaced by BIOL 1175.

**IT WAS MOVED** by N Franzova, seconded by W Pierson, that the discontinuation of BIOL 1100, BIOL 1185, and BIOL 2286 be approved Education Council.

**MOTION CARRIED**

**E) CO-OP and CAREER DEVELOPMENT**

**a) Course Change**

- i) EXPE 4824 – Work Experience Term – APPL
- ii) EXPE 4844 – Work Experience Term – Data Analytics

This proposal will add EXPE 4800 to the prerequisite statements of EXPE 4824 and EXPE 4844. EXPE 4800 was established as a new course in 202230, and replaces the previous prerequisites of EXPE 4801, 4802, and 4803. This change will align with the new requirements of the PDD in Applied Planning (Work Experience) and Data Analytics programs. The original prerequisites will remain as an alternative to EXPE 4800 to allow time for the transition.

**IT WAS MOVED** by S Enns, seconded by W Pierson, that the prerequisite revisions in *EXPE 4824 – Work Experience Term – APPL* and *EXPE 4844 – Work Experience Term – Data Analytics* be approved by Education Council.

**MOTION CARRIED**

**F) BUSINESS MANAGEMENT/INTERNATIONAL BUSINESS**

**a) Course Change**

- i) BUSM 3000 – Business Management Practicum

The proposal formally adds Prior Learning Assessment and Recognition (PLAR) for this course, effective Fall 2023. Students who meet work experience requirements may use the PLAR process instead of completing a practicum.

**IT WAS MOVED** by A Alves, seconded by S Sverdrup-Phillips, that the proposal to add Prior Learning Assessment and Recognition (PLAR) for *BUSM 3000 – Business Management Practicum* be approved by Education Council.

**MOTION CARRIED**

**G) CONTINUING STUDIES**

**a) Program Revision**

- i) Short Certificate in Small Business Management & Ownership

A course on Equity, Diversity, and Inclusion is added as a required course, one elective is deleted and another elective course is added. These changes are based on consultation with instructors and to ensure program content remains current. Total program hours are increased from 138 to 171.

**IT WAS MOVED** by W Pierson, seconded by S Wiebe, that the revisions in the *Continuing Studies Short Certificate in Small Business Management & Ownership* be approved by Education Council.

**MOTION CARRIED**

**b) Discontinued Program**

- i) Short Certificate in Balance System of Acupuncture

This program is discontinued due to insufficient enrollment. All 7 program courses will also be cancelled.

**IT WAS MOVED** by W Pierson, seconded by G Krause, that the discontinuation of the *Continuing Studies Short Certificate in Balance System of Acupuncture* be approved by Education Council.

**MOTION CARRIED**

## 7. POLICY

### A) REVISED POLICY

#### a) F1011 – Continuing Studies Credentials and Micro-Credentials

- EDCO10 Form
- Revised Policy
- Revised Regulations

Minor revisions in the policy and regulations documents are made in order to add definitions for Continuing Studies Micro-Credentials, which require a minimum of 15 hours to a maximum of 71 hours of course work. All required hours must be completed at Langara.

**IT WAS MOVED** by A Alves, seconded by A Thakur, that the revised *Policy F1011 – Continuing Studies Credentials and Micro-Credentials* be approved by Education Council.

**MOTION CARRIED**

## 8. OTHER BUSINESS

### A) Approval Process for Adapted Continuing Studies Micro-Credentials

S Wiebe presented this document which she noted is related to the above policy and outlines the approval process for adapted CS micro-credentials. The process is similar to that used for Regular Studies micro-credentials.

### B) 2024 EDCO SUBMISSION SCHEDULE

The proposed schedule will be brought back to the next meeting, with the following revisions:

- June 2024 Education Council meeting date to be changed (convocation is scheduled on June 18).
- Delay CRC January 2025 meeting date by one week.

## 9. ADJOURNMENT

The meeting was adjourned at 2:06 p.m.