

# EDUCATION COUNCIL

## MINUTES OF THE MEETING HELD ON

Tuesday, October 18, 2022 at 13:00  
videoconference

### Membership:

Antonella Alves (Vice-Chair)  
Anna Biel  
Jim Bowers  
Alena Buis  
Paula Burns\*  
Nora Franzova  
Margaret Heldman  
Brent Kennedy

**Minutes:** Susan Smith

**Regrets:** P Vallee, Y Varachia, R Vernon

Gerda Krause  
Tanya Lewis  
Jaqueline Macedo Araujo  
Tess MacMillan (Chair)  
Wanda Pierson  
Harman Sidhu  
*Richard Smallboy*  
Susan Sverdrup-Phillips  
*Yusuf Varachia*  
*Ryan Vernon*  
Sunita Wiebe

### Resource\*:

Patricia Aroca-Ouellette  
Arnie Clark  
Emily Scarlett  
*Debbie Schachter*  
*Phuoi-Linh To*  
*Pauline Vallee*  
Pablo Vargas  
Lulin Zheng

**Guests\*:** Darren Bernaerdt

\*non-voting  
*absent (ital.)*

### 1. CALL TO ORDER / WELCOME

T MacMillan called the meeting to order at 1:01 p.m. and declared the presence of a quorum. Student representative H Sidhu was welcomed as a new member of Education Council.

### 2. LAND ACKNOWLEDGEMENT

T MacMillan acknowledged the meeting's location on the unceded traditional territory of the Musqueam First Nation, who have given Langara College the name snəwəyət̓ leləm̓, *house of teachings*.

### 3. APPROVAL OF AGENDA/CONSENT AGENDA

#### A) Operational changes

No operational changes were presented.

**IT WAS MOVED** by A Alves, seconded by W Pierson, that the agenda be approved as revised, with P Vargas to present items 6C and 8A, and E Scarlett to present item 8B.

**MOTION CARRIED**

### 4. DISCLOSURE OF CONFLICT OF INTEREST

In accordance with the Education Council bylaws (Sec.5), Council members were provided an opportunity to declare a conflict of interest related to any item on the meeting agenda. No conflict was declared by any member in attendance.

## 5. APPROVAL OF MINUTES

**IT WAS MOVED** by A Alves, seconded by J Bowers, that the minutes of the meetings of May 24, 2022, June 30, 2022 and July 20, 2022 be adopted as presented.

**MOTION CARRIED**

## 6. CURRICULUM

### A) WEB and MOBILE APP DESIGN and DEVELOPMENT

#### a) Course Changes

- i) WMDD 4815 – HTML/CSS I
- ii) WMDD 4835 – HTML/CSS II

In both courses, changes were proposed in the calendar description, course content, and learning outcomes in response to evolving technology. These changes will make a clear distinction between the two courses so that there is no missed or duplicated content, and will ensure a smooth transition between the courses.

**IT WAS MOVED** by A Buis, seconded by W Pierson, that the proposed revisions in *WMDD 4815* and *WMDD 4835* be approved by Education Council.

**MOTION CARRIED**

### B) NURSING

#### a) Discontinued Courses

- i) NURS 3309, 3362, 4109, 3164, 3363

These courses have been replaced by new courses as part of the recent restructuring of the program curriculum.

**IT WAS MOVED** by W Pierson, seconded by G Krause, that the discontinuation of *NURS 3309*, *NURS 3362*, *NURS 4109*, *NURS 3164*, and *NURS 3363* be approved by Education Council.

**MOTION CARRIED**

### C) CONTINUING STUDIES

#### a) Program Change

- i) Short Certificate in Real Estate Trading

The proposal reduces the number of program courses from 6 to 4 and program hours from 177 to 156. This will provide a more streamlined pathway to obtain a Real Estate Licence, as the BCSFA licencing body requires only the 4 courses offered in the revised program.

**IT WAS MOVED** by A Alves, seconded by B Kennedy, that the revision in the *Continuing Studies Short Certificate in Real Estate Trading* be approved by Education Council.

**MOTION CARRIED**

## 7. POLICY

### A) Policy Revision

#### a) F1009: Program Advisory Committees

P Vargas explained that this policy had been updated in October 2021 to be applicable to Continuing Studies, however in the definitions for external and internal PAC members, wording that would apply to Continuing Studies was missed. This revision corrects that omission in Section 2 of the policy.

**IT WAS MOVED** by A Alves, seconded by G Krause, that the proposed changes in *Policy F1009: Program Advisory Committees* be approved by Education Council.

**MOTION CARRIED**

## **8. OTHER BUSINESS/INFORMATION**

### **a) Continuing Studies 2023 EDCO Submission Schedule**

P Vargas presented the schedule for 2023, noting that approval had been received from JCCS, RES, and CSRO. The timeline is shorter than for Regular Studies in order to permit the flexibility required by Continuing Studies.

**IT WAS MOVED** by S Wiebe, seconded by A Alves, that the *Continuing Studies 2023 EDCO Submission Schedule* be approved by Education Council.

**MOTION CARRIED**

### **b) Graduation Advisory Committee Report: Sept-Dec 2021 and Jan-April 2022**

E Scarlett presented the GAC Report for Fall 2021 and Spring 2022. This report summarizes the Graduation Exemption Requests approved during these periods.

**IT WAS MOVED** by T Lewis, seconded by A Alves, that the *Graduation Advisory Committee Report: Sept-Dec 2021 and Jan-April 2022* be received for information.

**MOTION CARRIED**

### **a) Micro-Credential Approval Process**

S Wiebe presented a visual guideline for approving micro-credentials when a quick turnaround is required. This process allows for conditional approval by the CRC-MCC, a smaller body within the Curriculum Review Committee that consists of the Education Council Chair, CRC Chair, RES representative, and Academic Dean representative.

A Clark clarified that the process applies to cases where funding or other stipulations require that the credential be approved within a shorter timeframe than is normally required. In such cases, conditional acceptance would be granted in order to allow registration, with the normal vetting process to be completed at the next EdCo meeting.

The development of the approval process was credited to the following working group: Sandra Enns, Tess MacMillan, Darren Bernaerdt, Patricia Aroca-Ouellette, Nora Franzova, Troy Hanschen (research support), Shawna Williams, and co-chairs Arnie Clark and Sunita Wiebe.

**IT WAS MOVED** by S Wiebe, seconded by A Buis, that the *Micro-credential Approval Process* be approved by Education Council.

The approval process will be posted in the SharePoint Curriculum Resources site.

**MOTION CARRIED**

## **9. ADJOURNMENT**

**IT WAS MOVED** by W Pierson, seconded by A Alves, that the meeting be adjourned.

**MOTION CARRIED**

The meeting was adjourned at 1:24 p.m.