

**EDUCATION COUNCIL**  
**MINUTES OF THE MEETING HELD ON**  
**Tuesday, May 24, 2022 at 13:00**  
**videoconference**

**Attendees:**

Antonella Alves (Vice-Chair)	<i>Brent Kennedy</i>	Susan Sverdrup-Phillips
<i>Amir Asgarkhani</i>	Gerda Krause	<i>Mandeep Tuli</i>
Anna Biel	Tanya Lewis	Yusuf Varachia*
Jim Bowers	<i>Angelica Lillico-Ouachour</i>	<i>Pablo Vargas</i>
Alena Buis	Tess MacMillan (Chair)	<i>Ryan Vernon</i>
Arnie Clark*	Wanda Pierson	<i>Peter Warren*</i>
<i>Nora Franzova</i>	Emily Scarlett*	Sunita Wiebe
Margaret Heldman	<i>Richard Smallboy</i>	<i>Lulin Zheng *</i>

**Regrets:** Nora Franzova, Angelica Lillico-Ouachour,  
Pablo Vargas, Ryan Vernon, Lulin Zheng

**Minutes:** Susan Smith

**Guests:** Patty Aroca-Ouellette, Darren Bernaerdt,  
*Kaitlin Lovering*, Debbie Schacter, Phuoi-Linh To

\*non-voting  
*absent (ital.)*

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**1. CALL TO ORDER / WELCOME**

T MacMillan called the meeting to order at 1:01 p.m. and declared the presence of a quorum.

**2. LAND ACKNOWLEDGEMENT**

T MacMillan acknowledged that this virtual meeting was hosted on the unceded traditional territory of the Musqueam First Nation, who have given Langara College the name *snəwəyət leləm*, *house of teachings*.

**3. APPROVAL OF AGENDA/CONSENT AGENDA**

**A) Operational changes**

No operational changes were presented.

**IT WAS MOVED** by J Bowers, seconded by T Lewis, that the agenda be approved.

**MOTION CARRIED**

**4. DISCLOSURE OF CONFLICT OF INTEREST**

In accordance with the Education Council bylaws (Sec.5), Council members were provided an opportunity to declare a conflict of interest related to any item on the meeting agenda. No conflict was declared by any member in attendance.

**5. APPROVAL OF MINUTES**

**IT WAS MOVED** by W Pierson, seconded by S Sverdrup-Phillips, that the minutes of the meeting held April 19, 2022 be approved.

**MOTION CARRIED**

## 6. CURRICULUM

### A) FACULTY OF ARTS

#### a) Memorandum: Credential Title – Diploma in Theatre Arts at Studio 58

D Bernaerdts explained that due to a clerical error, this credential was incorrectly titled Diploma in Theatre Arts (Theatre Production) when the new program was approved by Education Council in April 2021. In order to maintain consistency with the other Theatre Arts credential, “Diploma in Theatre Arts at Studio 58 (Acting),” the Faculty of Arts requests that Education Council approve a correction of this oversight. No students have yet graduated from the new program, so no parchments have been issued with the incorrect name.

**IT WAS MOVED** by T Lewis, seconded by W Pierson, that the credential title “Diploma in Theatre Arts (Theatre Production)” be formally corrected to *Diploma in Theatre Arts at Studio 58 (Theatre Production)* effective immediately.

**MOTION CARRIED**

### B) ECONOMICS

#### a) New Course

##### i) ECON 2155 – Understanding Globalization

This course was developed in response to a student survey conducted during program review which indicated strong support for a course on the topic of globalization. The proposal was initially presented to Education Council on April 19, 2022 but withdrawn in order to respond to a request for consultation with the Sociology department. This consultation has now taken place and the proposal was resubmitted for approval.

**IT WAS MOVED** by J Bowers, seconded by T Lewis, that the new course *ECON 2155 – Understanding Globalization* be approved by Education Council.

**MOTION CARRIED**

### C) APPLIED PLANNING

#### a) Global Change

##### i) APPL Subject Name

J Bowers explained that Langara's Applied Planning programs were originally named *Applied Urban & Rural Planning*. When the credentials shifted to supporting Post-Degree students, they were re-named *Applied Planning* and the department was changed to the *Department of Applied Planning* at this time. However, the course subject name was never adjusted, and Langara's course index still lists courses coded APPL as *Applied Urban & Rural Planning*. This global change will update the index.

**IT WAS MOVED** by J Bowers, seconded by W Pierson, that the proposal to change Applied Urban & Rural Planning to *Applied Planning* in the Langara Course Index be approved by Education Council.

**MOTION CARRIED**

### D) DESIGN FORMATION

#### a) Program Change

##### i) Diploma in Design Formation

The proposal adds a note to advise that students who intend to transfer to another institution following completion of the Diploma may wish to take additional coursework in order to facilitate transfer. Students in this situation are encouraged to contact the Department Chair of Design Formation for more information.

**IT WAS MOVED** by A Buis, seconded by A Alves, that the revised curriculum notes for the *Diploma in Design Formation* be approved by Education Council.

**MOTION CARRIED**

**b) Course Change**

- i) DSGN 1154 – Material, Process, and Sustainability
- ii) DSGN 1256 – Experiential Design II: Designing Around Objects and Ideas

As part of a recent major program change, these two courses were set as prerequisites for each other in a way that is not possible to operationalize. This proposal corrects the error by removing DSGN 1256 as a prerequisite for DSGN 1154, and removing DSGN 1154 as a prerequisite for DSGN 1256.

**IT WAS MOVED** by A Buis, seconded by W Pierson, that the prerequisite changes in *DSGN 1154* and *DSGN 1256* be approved by Education Council.

**MOTION CARRIED**

**E) PROFESSIONAL PHOTOGRAPHY**

**a) Course Change**

- i) PHOT 2325 – Digital Imaging II
- ii) PHOT 2425 – Digital Imaging III

The proposed changes are made to better scaffold the course content for meeting the learning outcomes based on other program changes. Content is reordered between the two courses, and calendar descriptions and learning outcomes are updated accordingly.

**IT WAS MOVED** by A Buis, seconded by S Sverdrup-Phillips, that the proposed course changes for *PHOT 2325* and *PHOT 2425* be approved by Education Council.

**MOTION CARRIED**

**F) CONTINUING STUDIES**

**a) Program Revision – Professional Studies**

- i) PDD in Health, Safety, and Environmental Compliance

The revision changes the title of one course, and 9 hours are added to include Workplace Hazardous Materials Information System (WHMIS) training and certification. Total program hours are increased from 1096 to 1105. The change is based on industry requirements and the identification of needs for successful employment.

**IT WAS MOVED** by S Sverdrup-Phillips, seconded by S Wiebe, that the revisions in the *Continuing Studies PDD in Health, Safety, and Environmental Compliance* be approved by Education Council.

**MOTION CARRIED**

P To explained that the following changes were made to ensure Continuing Studies conforms to QAPA and the new Continuing Studies Credential Policy which specifies the number of hours required for each type of Continuing Studies credential. A number of existing certificate programs did not meet the minimum number of hours for a certificate, and are therefore being discontinued and reinstated as Short Certificates, which have a required minimum of 72 hours. Programs that do not meet this minimum, as well as some programs that are not sustainable due to low enrolment, are being discontinued entirely.

**b) Credential Policy Implementation – Program Changes**

**1. Extended Learning Certificates**

**• Discontinued Certificates (to be reinstated as Short Certificates)**

- i) Advanced Administrative Assistant Certificate
- ii) Computer Skills for the Office Certificate
- iii) Web Marketing Certificate
- iv) Production Design Certificate
- v) Balance System of Acupuncture
- vi) Medical Office Administrator (MOA) Certificate

- **New Short Certificate Programs**

- Short Certificate in Advanced Administrative Assistant
- Short Certificate in Computer Skills for the Office
- Short Certificate in Web Marketing
- Short Certificate in Production Design
- Short Certificate in Balance System Acupuncture
- Short Certificate in Medical Office Administrator (MOA)

**IT WAS MOVED** by A Alves, seconded by S Wiebe, that the package of discontinued Continuing Studies Extended Learning Certificate programs and new Short Certificate programs for *Advanced Administrative Assistant, Computer Skills for the Office, Certificate in Web Marketing, Production Design, Balance System Acupuncture, and Medical Office Administrator (MOA)* be approved by Education Council.

**MOTION CARRIED**

- **Discontinued Certificates**

- Database Developer Certificate
- Web Developer Certificate
- Medical Aesthetics Certificate

These programs are being discontinued due to low enrolment.

- Professional Dog Walker Certificate

This program is being permanently discontinued as it does not meet the requirements of the Continuing Studies Credential Policy. Individual courses will be retained. Current students will be able to complete the program by August 31, 2023.

**IT WAS MOVED** by S Sverdrup-Phillips, seconded by A Alves, that the discontinuation of the Continuing Studies Extended Learning Certificates for *Database Developer, Web Developer, Medical Aesthetics and Professional Dog Walker* be approved by Education Council.

**MOTION CARRIED**

## 2. Professional Studies Certificates

- **Discontinued Certificates (to be reinstated as Short Certificates)**

- Advanced Accounting Certificate
- Professional Bookkeeper Certificate
- Advanced Management Skills Certificate
- Advanced Project Management Certificate
- General Business Management Certificate – Financial Mgmt.
- General Business Management Certificate – General Mgmt.
- Professional Sales Certificate – Online
- Small Business Management & Ownership Certificate
- Dental Reception Skills Certificate
- Builder Licence Certificate
- Real Estate Trading Certificate
- Social Housing Management Certificate

- **New Short Certificate Programs**

- Short Certificate in Advanced Accounting
- Short Certificate in Professional Bookkeeper
- Short Certificate in Advanced Management Skills
- Short Certificate in Advanced Project Management
- Short Certificate in General Business Mgmt. – Financial Mgmt.
- Short Certificate in General Business Mgmt. – General Mgmt.
- Short Certificate in Professional Sales – Online
- Short Certificate in Small Business Management & Ownership
- Short Certificate in Dental Reception Skills
- Short Certificate in Builder Licence
- Short Certificate in Real Estate Trading
- Short Certificate in Social Housing Management

**IT WAS MOVED** by S Sverdrup-Phillips, seconded by A Alves, that the package of discontinued Continuing Studies Professional Studies Certificate programs and new Short Certificate programs for *Advanced Accounting, Professional Bookkeeper, Advanced Management Skills, Advanced Project Management, General Business Management – Financial Management, General Business Management – General Management, Professional Sales – Online, Small Business Management & Ownership, Dental Reception Skills, Builder Licence, Real Estate Trading, and Social Housing Management* be approved by Education Council.

**MOTION CARRIED**

- **Discontinued Certificates**

- i) Management Skills Certificate
- ii) Building Systems Energy Assessor Certificate
- iii) Professional Building Manager Certificate
- iv) Real Estate Investing Certificate

These programs are being discontinued due to lack of demand and/or for not meeting the requirements of the Continuing Studies Credential Policy. All individual courses will continue to be offered.

**IT WAS MOVED** by A Alves, seconded by T Lewis, that the discontinuation of the Continuing Studies Professional Learning Certificates for *Management Skills, Building Systems Energy Assessor, Professional Building Manager, and Real Estate Investing* be approved by Education Council.

**MOTION CARRIED**

## 7. OTHER BUSINESS/INFORMATION

- a) **Memorandum:** Permanently add the Duolingo English Test to Category 2 and Category 3 List of Approved English Language Proficiency Assessments
  - i) RES & IR Duolingo English Test Analysis and Recommendations

A Clark noted that since the spring of 2020, Education Council has approved requests to allow the temporary use of the Duolingo English Test as an online alternative for English testing due to the COVID-19 pandemic. In November 2021, Education Council approved an extension to allow the Duolingo English Test to be used as an equivalent of the IELTS and other English Language Assessments for the purpose of admission and registration to programming up to and including the Spring 2023 semester. At that time, Registrar and Enrolment Services and Institutional Research had begun gathering information to determine whether Duolingo should be considered as a permanent addition to the list of approved English Language Assessment tools used for admission. The resulting report indicated that students completing the Duolingo test performed as well or better as students admitted with an IELTS assessment. Consultations with the Deans, Division Chairs, Department Chairs (through Division Chairs), and Langara Global confirmed support for continued use of the Duolingo test.

**IT WAS MOVED** by J Bowers, seconded by G Krause, that, effective for the Summer Semester 2023, Langara College permanently add a Duolingo English Test score of 110 or better as an English Language Proficiency Assessment for the purposes of program admission for Regular Studies Category 2 and Category 3 programs.

**MOTION CARRIED**

- b) **Academic Dates: Revision for Fall 2022**

The revised dates are adjusted by 1 day to accommodate the confirmed date of the *National Day for Truth and Reconciliation* holiday on September 30.

**IT WAS MOVED** by A Alves, seconded by T Lewis, that the revised *Academic Dates schedule for Fall 2022* be approved by Education Council.

It was noted that this schedule may need to be revised again when the dates for observing this new holiday in future years have been confirmed.

**MOTION CARRIED**

T MacMillan reminded Council members of the changed date for the next Education Council meeting, and encouraged attendance by all members in order to ensure that a quorum can be achieved.

**8. ADJOURNMENT**

**IT WAS MOVED** by S Sverdrup-Phillips, seconded by S Wiebe, that the meeting be adjourned.

**MOTION CARRIED**

The meeting was adjourned at 1:33 pm.