

**EDUCATION COUNCIL**  
**MINUTES OF THE MEETING HELD ON**  
**Tuesday, April 21, 2020 at 13:00**  
**Meeting held online via Zoom conference**

**Attendees:**

Darren Bernaerdt (Chair)	<i>Amanjot Kaur (a)</i>	<i>Udesh Sharma (a)</i>
Jim Bowers	<i>Pavneet Kaur (a)</i>	Anmol Singh
Ben Cecil	Tasneem Khan	Jan Smith*
Patricia Cia	Gerda Krause	<i>Lane Trotter* (a)</i>
Arnie Clark*	Carmen Larsen	Yusuf Varachia
Sandra Enns	Tanya Lewis	Ryan Vernon*
Nora Franzova	Tess MacMillan (Vice-Chair)	<i>Sunita Wiebe*(a)</i>
Marianne Gianacopoulos	Ben Park	Peter Warren*
	Wanda Pierson	Lulin Zheng

**Regrets:** L Trotter

**Minutes:** Susan Smith

**Guests:** ---

\*non-voting  
(a) *absent*

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**1. CALL TO ORDER / WELCOME**

D Bernaerdt called the meeting to order at 1:03 p.m. and declared the presence of a quorum.

**2. MUSQUEAM LAND ACKNOWLEDGEMENT**

D Bernaerdt acknowledged that this virtual meeting was hosted on the unceded traditional territory of the Musqueam First Nation, who have given Langara College the name *snəwəyəł̓ leləm̓*, *house of teachings*.

**3. APPROVAL OF AGENDA**

**IT WAS MOVED** by T Lewis, seconded by T MacMillan, that the agenda be approved.

**MOTION CARRIED**

**4. DISCLOSURE OF CONFLICT OF INTEREST**

In accordance with the Education Council bylaws (Sec.5), Council members were provided an opportunity to declare a conflict of interest related to any item on the meeting agenda. No conflict was declared by any member in attendance.

**5. APPROVAL OF MINUTES**

**IT WAS MOVED** by G Krause, seconded by N Franzova, that the minutes of the March 24, 2020 meeting be approved.

**MOTION CARRIED**

## 6. CURRICULUM

### A) NURSING

#### a) Program Change

- i) Certificate in Health Care Assistant

W Pierson explained that currently, prospective students are required to submit an English Language Declaration Form upon receipt of an offer of admission, however the BC Care Aide Registry has requested that this form be submitted prior to offers of admission being sent to the applicants. This proposal will adjust admission requirements accordingly, and also adds the requirements that accepted applicants provide their N95 Fit Test Record and evidence of a current and active Co-op Work Permit.

**IT WAS MOVED** by W Pierson, seconded by N Franzova, that the proposed admission changes in the Health Care Assistant Certificate be approved by Education Council.

**MOTION CARRIED**

#### b) Course Change

- i) NURS 3362 – Nursing Knowledge VIII: Nursing Care of Adult/Older Adult Community Clients

The proposal would change the title of this course. It was noted that there already exists a course titled *Nursing Knowledge VIII* and that NURS 3362 was intended to have been renamed as *Nursing Knowledge VII* when an older course with that name was discontinued.

**IT WAS MOVED** by W Pierson, seconded by T Lewis, that the proposal to rename NURS 3362 as *Nursing Knowledge VII: Nursing Care of Adult/Older Adult Community Clients* be approved by Education Council.

**MOTION CARRIED**

### B) BIOLOGY

#### a) Program Changes

- i) Diploma in Biology
- ii) Associate of Science Degree in Biology

In both proposals, which include the Co-op versions of the programs, the curriculum is updated to include *BIOL 3430* as an elective course, effective Spring 2021. Students enrolled earlier will also have the option of using *BIOL 3430* towards their credential.

**IT WAS MOVED** by N Franzova, seconded by W Pierson, that the proposal to add *BIOL 3430* as an elective in the *Diploma in Biology* and the *Associate of Science Degree in Biology*, including Co-op program options, be approved by Education Council.

**MOTION CARRIED**

## 7. POLICY

### A) New Policy

#### a) F1008 – Student Attendance and Participation

J Bowers explained that although information about attendance and expectations can be found on the Langara website and in many course outlines, Langara does not have a clear policy that outlines the responsibilities of students regarding attendance and participation, and the responsibilities of instructors when attendance and participation are factors in determining course grades. The proposed new policy was developed through the work of a committee and extensive consultation with a broad range of representatives from the college community, as well as the review of similar policies from other institutions. A draft proposal was presented to Education Council in November 2019, at which time Council had asked the committee to address a number of concerns, including the need for further consultation with faculty and with TCDC. These requests have now been completed and the policy revised accordingly.

**IT WAS MOVED** by J Bowers, seconded by N Franzova, that the new policy *F1008 Student Attendance and Participation* be approved by Education Council.

**MOTION CARRIED**

## 8. OTHER BUSINESS/INFORMATION

### A) Spring 2020 Semester Grading and Academic Standing

The proposal contained in this memorandum from the Registrar had received emergency approval from the Education Council Chair on April 1, 2020. The decision allows the College to implement an alternate grading system in the current semester to help alleviate the pressure put on students and the institution as a result of the COVID-19 emergency, with the purpose of putting as few students as possible on Academic Suspension. The outcomes of this decision are to allow, during the Spring 2020 semester, the use of No Grade (NG), which is not a passing grade and will have no impact on a student's grade point average; and an adjustment of the consequences for some students on Academic Suspension from the Spring 2020 semester. Exceptions and implementation details were included in the memorandum.

It was noted that a number of consultations took place prior to the proposal's approval, however the consultation with the LFA representative was insufficient and therefore the reference to that consultation will be removed from the document.

### B) Emergency Implementation of English changes (addendum)

The proposal contained in this memorandum from the Registrar had received emergency approval from the Education Council Chair on March 30, 2020. At the March 24, 2020 meeting of Education Council an emergency memo was approved to accelerate the implementation of prerequisite changes to several first semester English and Communications courses. It was later determined that the previous memo neglected to include a broad Global Change which was approved at the Feb 25, 2020 meeting of Education Council, which also needs to be implemented for Summer 2020. That Global Change aligned the prerequisites for ENGL 1100, ENGL 1125, ENGL 1129, ENGL 1130, ENGL 1135, ENGL 1181, ENGL 1191, ENGL 1395, CMNS 1118, and CMNS 1122, effective Fall 2020. This change needs to be implemented immediately for Summer 2020.

In addition, the prerequisite for ENGL 1127 needs to be changed immediately to align with that of the above named courses. ENGL 1127 was not included in the curriculum package approved by Education Council, because the course is not intended to be offered beyond Summer 2020. The equivalent to ENGL 1127, starting in Fall 2020, will be ENGL 1123, which has pre-requisites aligned to the English courses above.

**C) Spring semester grades follow-up (discussion)**

T Lewis raised concerns regarding the process by which the NG grading option had been implemented, which did not allow sufficient consultation with faculty. J Smith responded with a rationale for the decision, which was intended to minimize stress on students, and the extensive effort put into achieving as much consultation as possible in a short timeframe.

**D) EdCo forms temporarily waiving signature requirement**

D Bernaerdt informed Council that due to difficulty in obtaining signatures during the COVID-19 closure, a version of the Education Council forms that does not require signatures has been made available for curriculum proposals.

**E) EdCo officer elections**

D Bernaerdt provided a reminder that the annual elections for Education Council Chair and Vice Chair would be called by the Registrar after this meeting.

**F) Temporary removal of IELTS band requirements – Applied Planning PDD to list of programs approved April 15**

P Warren referred to the proposal presented to Education Council at its extraordinary meeting of April 15, 2020 in which the temporary removal of IELTS band requirements was approved for a list of Regular Studies and Continuing Studies programs. This list has been updated by adding the Post Degree Diploma in Applied Planning to the list of programs.

**IT WAS MOVED** by T Lewis, seconded by M Gianacopoulos, that the *Post Degree Diploma in Applied Planning* be added to the list of programs which have temporarily removed IELTS band requirements for Fall 2020, Spring 2021 and Summer 2021 admissions and registrations.

**MOTION CARRIED**

**9. ADJOURNMENT**

**IT WAS MOVED** by M Gianacopoulos, seconded by T Lewis, that the meeting be adjourned

**MOTION CARRIED**

The meeting was adjourned at 1:43 p.m.