

EDUCATION COUNCIL

MINUTES OF THE MEETING HELD ON Tuesday, January 20, 2015 13:00 Room C408

Membership:

Sarah Bowers	Gerda Krause (Chair)	Lyndon Salas (a)
Jacqueline Bradshaw	Erika Li (a)	Roger Semmens
Lynn Carter (Vice-Chair)	Julie Longo	Jan Smith*(a)
Kevin Craib	Robin Macqueen (a)	Tomo Tanaka
Elliott Grubner (a)	Clayton Munro*	Stefanie Thomas*
Kathy Hanson	Bradley O'Hara	Lane Trotter*(a)
Margaret Heldman	Tyler Petersen	Joyce Wong
Ian Humphreys (a)	Emily Rowlandson	Gayleen Wren

Guests: --

Regrets: R Macqueen, L Salas, J Smith, L Trotter

Minutes: Susan Smith

*non-voting
(a) absent

1. CALL TO ORDER/WELCOME

G Krause called the meeting to order at 1300 hours, upon declaration of a quorum.

2. APPROVAL OF AGENDA

IT WAS MOVED by S Bowers , seconded by B OHara that the agenda be approved.

MOTION CARRIED

3. APPROVAL OF MINUTES

IT WAS MOVED by L Carter, seconded by J Bradshaw that the minutes of the meetings held November 18, 2014 and the virtual meeting held December 2, 2014 be approved by Education Council.

MOTION CARRIED

G Krause informed Council that concerns raised at the November 18, 2014 meeting regarding a Continuing Studies offering had been brought to the attention of Daniel Thorpe, Dean of Continuing Studies.

4. CURRICULUM

A) LANGARA SCHOOL OF MANAGEMENT

a. Discontinued Courses

- i) BUSM 5322, 5340, 5410, 5412, 1110, 5110, 5285, 5320, 5420
- ii) BCAP 1415, 1420, 5320 and 2311

J Bradshaw said that these courses had not been offered in a long time, and some had never been taught. Most have been replaced by other courses designed for the Post Degree Diploma.

IT WAS MOVED by J Bradshaw, seconded by B O'Hara, that the discontinuations of *BUSM 5322, BUSM 5340, BUSM 5410, BUSM 5412, BUSM 1110, BUSM 5110, BUSM 5285, BUSM 5320, BUSM 5420, BCAP 1415, BCAP 1420, BCAP 5320* and *BCAP 2311* be approved by Education Council.

MOTION CARRIED

B) PSYCHOLOGY

a. Course Change

i) PSYC 2321 – Data Analysis Psychology

The proposal revises the calendar description to add a recommendation that students complete the Math requirements within three years prior to registering for this course.

IT WAS MOVED by J Bradshaw, seconded by K Craib that the calendar description revision for *PSYC 2321 – Data Analysis Psychology* be approved by Education Council.

MOTION CARRIED

5. OTHER BUSINESS

A) NEW POLICY

a) F1003: Course Outlines

G Krause acknowledged committee members Sarah Bowers, Darrell Kean, Marg Heldman and Les Apouchtine for their work in developing this policy, which replaces the old VCC Policy 6.3.1.4. The new document is intended to “establish the purpose of course outlines and identify content requirements and the associated responsibilities of students and instructors”.

L Carter expressed concern that there had not been sufficient consultation with faculty, i.e. department chairs and coordinators.

IT WAS MOVED by L Carter, seconded by K Craib that a decision on this proposal be postponed until a wider consultation has taken place.

MOTION CARRIED

B) EDCO FORMS REVISIONS

a) Forms 1-8

G Krause highlighted revisions produced by the EdCo subcommittee (*Curriculum Forms Review Task Force*), which she noted were intended to make the forms simpler, while still focusing on quality assurance and eliminating redundant data. Changes include stronger emphasis on learning outcomes and a separate implementation page to guide consultation with Registrar and Enrolment Services. The Evaluation Criteria form has been merged with the Course Change form, and a new form has been created to address the specific requirements of field schools.

IT WAS MOVED by S Bowers , seconded by B O’Hara that Education Council approve the revised curriculum forms.

IT WAS MOVED by G Wren, seconded by T Tanaka that the motion be amended to add: “*the New Course Form (EdCo 4) will be revised to replace the word “practicum” with the broader term “work integrated education”.*”

MOTION CARRIED AS AMENDED

G Krause noted that the new forms would be circulated as soon as possible, and that after April 2015, the old forms will no longer be accepted.

T Petersen departed at 1328 hours.

6. FOR INFORMATION

A) FINE ARTS

a) Intake semesters

The Fine Arts Department will begin admitting students into its program in all three semesters. This will allow better flexibility for students, especially those who are working part-time while completing their studies.

B) Academic Governance Council Report

G Krause provided a report on the Academic Governance Council meeting that took place October 18, 2014 at Camosun College. She noted that the next meeting will be held at Langara College on April 24, 2015, and that members of Education Council are welcome to attend.

7. ADJOURNMENT

IT WAS MOVED by L Carter that the meeting be adjourned.

MOTION CARRIED

The meeting was adjourned at 1354 hours.